



**LONDON BOROUGH OF ENFIELD**

**AGENDA FOR THE COUNCIL MEETING  
TO BE HELD ON WEDNESDAY, 16TH JULY,  
2014 AT 7.00 PM**

## **MEETINGS THAT HAVE TAKEN PLACE SINCE THE LAST COUNCIL**

Set out below is a list of meetings that have taken place since the last Council meeting. The contact names for the relevant officer are also included.

<b>Name of Meeting</b>	<b>Date</b>	<b>Officer</b>	<b>Contact Telephone</b>
<b>Planning Committee</b>	<b>24/06/14</b>	<b>Jane Creer</b>	<b>020 8379 4093</b>
<b>Cabinet</b>	<b>25/06/14</b>	<b>Jacqui Hurst</b>	<b>020 8379 4096</b>
<b>Conservation Advisory Group</b>	<b>26/06/14</b>	<b>Andy Higham</b>	<b>020 8379 3848</b>
<b>Councillor Conduct Committee</b>	<b>01/07/14</b>	<b>Penelope Williams</b>	<b>020 8379 4098</b>
<b>Licensing Sub-Committee</b>	<b>09/07/14</b>	<b>Jane Creer</b>	<b>020 8379 4093</b>
<b>Licensing Committee</b>	<b>09/07/14</b>	<b>Jane Creer</b>	<b>020 8379 4093</b>
<b>Schools Forum</b>	<b>09/07/14</b>	<b>Sangeeta Browne</b>	<b>020 8379 3109</b>
<b>Tourism &amp; Town Twinning Working Group</b>	<b>09/07/14</b>	<b>Elaine Huckell</b>	<b>020 8379 3530</b>
<b>Audit Committee</b>	<b>09/07/14</b>	<b>Metin Halil</b>	<b>020 8379 4091</b>
<b>Local Plan Cabinet Sub-Committee</b>	<b>15/07/14</b>	<b>Koulla Panaretou</b>	<b>020 8379 4835</b>

Members can obtain the minutes of the meetings through either the Council's web site ([www.enfield.gov.uk](http://www.enfield.gov.uk)) or the **Governance Team**.

**THE WORSHIPFUL THE MAYOR  
AND COUNCILLORS OF THE  
LONDON BOROUGH OF ENFIELD**

**Please Reply to:** James Kinsella  
**Phone:** (020) 8379 4041  
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**E-mail:** James.Kinsella@enfield.gov.uk  
**My Ref:** DST/JK  
  
**Date:** 08 July 2014

Dear Councillor,

You are summoned to attend the meeting of the Council of the London Borough of Enfield to be held at the Civic Centre, Silver Street, Enfield on Wednesday, 16th July, 2014 at 7.00 pm for the purpose of transacting the business set out below.

Yours sincerely

*J. P. Austin*

Assistant Director, Corporate Governance

**1. ELECTION (IF REQUIRED) OF THE CHAIRMAN/DEPUTY CHAIRMAN OF THE MEETING**

**2. MAYOR'S CHAPLAIN TO GIVE A BLESSING**

The Mayor's Chaplain to give a blessing.

**3. MAYOR'S ANNOUNCEMENTS (IF ANY) IN CONNECTION WITH THE ORDINARY COUNCIL BUSINESS**

**4. MINUTES (Pages 1 - 14)**

To approve, as a correct record, the minutes of the Annual Council meeting held on Wednesday 11 June 2014.

**5. APOLOGIES**

**6. DECLARATION OF INTERESTS**

Members of the Council are invited to identify any disclosable pecuniary

other pecuniary or non pecuniary interests relevant to items on the agenda.

**7. OPPOSITION BUSINESS - TACKLING ABUSE IN THE PRIVATE RENTED SECTOR** (Pages 15 - 20)

An issues paper prepared by the Opposition Group is attached for the consideration of Council.

The Constitution Procedure Rules relating to Opposition Business are attached for information.

**8. AMENDMENTS TO CONSTITUTION - CHANGE TO POLITICAL MANAGEMENT AND MEMBER ENGAGEMENT STRUCTURE**

To receive a report from the Director of Finance, Resources & Customer Services outlining changes to the Council's Constitution following review of the Council's political management and member engagement structure agreed at the Annual Council Meeting (11 June 14). (Report No.34)

**TO FOLLOW**

**9. ENFIELD'S RE-ACCREDITATION AS A FAIRTRADE BOROUGH** (Pages 21 - 26)

To receive a report from the Director of Finance, Resources and Customer Services detailing the Council's application to continue accreditation as a Fairtrade Borough. (Report No.4A)

Members are asked to note that the intention to apply for re-accreditation as a Fairtrade Borough was approved by Cabinet (25 June 2014). In approving the recommendations, Cabinet requested that the report also be referred on to Council for information.

**10. COUNCILLOR CONDUCT COMMITTEE ANNUAL REPORT 2013/14** (Pages 27 - 32)

To receive the annual report from the London Borough of Enfield's Councillor Conduct Committee for 2013/14. The report sets out the key issues dealt with by the committee during the past year.

The report was agreed at the Councillor Conduct Committee meeting held on 30 April June 2014.

**11. SCRUTINY ANNUAL REPORT 2013/14** (Pages 33 - 58)

To receive the Annual Report detailing the work undertaken by the Council's scrutiny function over the 2013/14 municipal year.

Members are asked to note that the report was agreed at the Overview & Scrutiny Committee held on 27 March 2014.

**12. AUDIT COMMITTEE ANNUAL REPORT 2013/14 & AMENDMENT TO TERMS OF REFERENCE (Pages 59 - 74)**

**12.1 Audit Committee Annual Report 2013/14**

To receive the annual report of the London Borough of Enfield's Audit Committee for 2013/14. The report sets out the key issues dealt with by the committee during the past year.

Members are asked to note that the report is due to be considered by the Audit Committee on 9 July 2014. An update will be provided for Council on any comments made by the Audit Committee in relation to approval of the Annual Report.

**12.2 Audit Committee – Terms of Reference**

Council is asked to consider and agree, subject to any comments made by Audit Committee, the changes highlighted within the internal audit section of the Audit Committee's Terms of Reference, which have been designed to reflect the current role of the Committee and Internal Audit service. These have been highlighted as "tracked changes" and are due to be considered by Audit Committee on 9<sup>th</sup> July 2014. Any comments made by Audit Committee in relation to the proposed changes will be reported to Council, at the meeting.

Members are asked to note that the Terms of Reference also include the functions previously undertaken by the Remuneration Sub Committee, following the change in political management arrangements agreed by Council on 11 June 14.

**13. COUNCILLORS' QUESTION TIME (TIME ALLOWED - 30 MINUTES) (Pages 75 - 110)**

**13.1 Urgent Questions (Part 4 - Paragraph 9.2.(b) of Constitution – Page 4-9)**

With the permission of the Mayor, questions on urgent issues may be tabled with the proviso of a subsequent written response if the issue requires research or is considered by the Mayor to be minor.

Please note that the Mayor will decide whether a question is urgent or not.

The definition of an urgent question is "An issue which could not reasonably have been foreseen or anticipated prior to the deadline for the submission of questions and which needs to be considered before the next meeting of the Council."

Submission of urgent questions to Council requires the Member when submitting the question to specify why the issue could not have been

reasonably foreseen prior to the deadline and why it has to be considered before the next meeting. A supplementary question is not permitted.

13.2 Councillors' Questions (Part 4 – Paragraph 9.2(a) of Constitution – Page 4 - 8)

The list of sixty three questions and their written responses are attached to the agenda.

## 14. MOTIONS

14.1 In the name of Councillor Rye:

“Enfield Council congratulates the officers supporting the scrutiny function over the past 10 years and achieving the CFPS award for excellence in 2010 and the MJ award in 2012 and the Association of Public Services Award also in 2012. Enfield Council undertakes to review the effectiveness of any new Scrutiny arrangements by commissioning an independent peer review to report by June 2015.”

14.2 In the name of Councillor Neville:

“The Council welcomes the completion of the purchase of the Barnet and Chase Farm Hospitals NHS Trust by the Royal Free London NHS Foundation Trust. The Council notes that this is the first piece of potentially positive news in the chequered history of Chase Farm for a very long time!

The Council shares both, the Royal Free’s assessment that the site needs to be redeveloped and it’s acknowledgement that parts of the site are “no longer suitable for the delivery of modern health care”. The council is concerned however to see that the £100million of government investment in the site is **actually delivered**, and as quickly as possible. It looks forward to working with the Royal Free to secure this much needed and long overdue redevelopment, for the benefit of Enfield residents.”

14.3 In the name of Councillor Stewart:

“This Council recognises the distress and costs brought on to Enfield residents because of the Home Secretary’s crisis at the Passport Office. This Council calls on the Passport Office to refund all those residents who had to incur extra fees and costs because of the Home Secretary’s poor management of the agency. The Leader of the Council should write to the Home Secretary to pass on our view.”

14.4 In the name of Councillor B.Charalambous:

“This Council notes the decision of the Department for Education to

refuse to fund a primary school at Ashmole Academy and the impact this decision will have on school places in the borough of Enfield. This Council further notes the efforts of the Council to provide school places for the projected increase in population over the next decade and beyond and calls upon the Conservative led coalition Government to fully explain why it failed to fund Ashmole school, disappointing so many Enfield families with this decision.”

14.5 In the name of Councillor Hamilton:

“This Council is calling on the three Enfield MPs to support the private members bill by MP Clive Efford to repeal the competition provisions in the coalition’s Health and Social Care Act. The bill will tackle Section 75 rules which force CCGs (Clinical Commissioning Groups) to put services out to market even if they do not want to.

This Council is dismayed by the fact that private providers have won the majority of tenders for services since the Health and Social Care Act came into force in April 2013, this shows that the Tory pledge that the NHS is not being privatised is untrue.

Therefore, we call on the three Enfield MPs to demand that the Tory led coalition government repeals the competitive tendering legislation in the Health and Social Care Act so that:

- CCGs are free to commission in the best interest of patients, as was promised before the passing of the Act and
- Scant NHS resources are used for front line patient services.”

**15. USE OF THE COUNCIL'S URGENCY PROCEDURES** (Pages 111 - 112)

Council is asked to note the details provided of decisions taken under the Council’s urgency procedure relating to the waiver of call-in and, where necessary, the Forward Plan along with the reasons for urgency. These decisions have been made in accordance with the urgency procedures set out in Paragraph 17.3 of Chapter 4.2 (Scrutiny) and Paragraph 16 of Chapter 4.6 (Access to Information)of the Council’s Constitution.

**16. MEMBERSHIPS**

To confirm the following changes to committee memberships:

(a) Councillor Conduct Committee

The following to be appointed as substitute members:

Labour Group: Councillor B. Charalambous & Councillor Pite

Conservative Group: Councillor Lavender & Councillor A.M.Pearce

- (b) Conservation Advisory Group  
Councillor B.Charalambous to be replaced by Councillor Pite.
- (c) Health & Well Being Board  
Councillor Orhan and Councillor Taylor to fill vacancies
- (d) Public Transport Consultative Group  
Councillor Chibah to fill Labour Group vacancy
- (e) Staff Appeals Panel  
Councillor Erbil to be appointed as Chair and Councillor Jiagge as Vice-Chair.  
Cllr Abdullahi to fill vacancy
- (f) Joint Consultative Group for Teachers & Staff Forum  
Councillor Kepez to fill vacancy
- (g) Schools Forum  
Councillor Keazor to fill vacancy

## **17. NOMINATIONS TO OUTSIDE BODIES**

To confirm the following changes to nominations to outside bodies:

- (a) Enfield Homes Board  
Councillor Fallart to replace Councillor Chamberlain
- (b) LBE/Enfield Racial Equality Council  
Councillor Jukes to replace Councillor Chamberlain
- (c) London Councils – Greater London Employment Forum  
Councillor Taylor to replace Councillor Stafford
- (d) Safer & Stronger Communities Board  
Councillor Bond to be confirmed as Council representative
- (e) Reserve Forces & Cadets Association for Greater London



Councillor Jemal to fill vacancy

(f) North London Ltd

To delete from the list as body no longer in existence.

**18. CALLED IN DECISIONS**

None received.

**19. DATE OF NEXT MEETING**

To note that the next meeting of the Council will be held on Wednesday 8 October 2014 at 7.00 p.m. at the Civic Centre.

**20. EXCLUSION OF THE PRESS AND PUBLIC**

To consider, if necessary, passing a resolution under Section 100A(4) of the Local Government Act 1972 excluding the press and public from the meeting for the items of business listed on the part 2 of the agenda on the grounds that they involve the likely disclosure of exempt information as defined in those paragraphs of Part 1 of Schedule 12A to the Act (as amended by the Local Government (Access to Information) (Variation) Order 2006).

No part 2 items have currently been identified for consideration.

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**COUNCIL - 11.6.2014****MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON WEDNESDAY, 11 JUNE 2014****COUNCILLORS****PRESENT**

Ali Bakir (Mayor), Patricia Ekechi (Deputy Mayor), Abdul Abdullahi, Daniel Anderson, Dinah Barry, Chris Bond, Yasemin Brett, Alev Cazimoglu, Erin Celebi, Bambos Charalambous, Jason Charalambous, Katherine Chibah, Lee David-Sanders, Dogan Delman, Nick Dines, Guney Dogan, Sarah Doyle, Christiana During, Nesimi Erbil, Turgut Esendagli, Peter Fallart, Krystle Fonyonga, Achilleas Georgiou, Alessandro Georgiou, Christine Hamilton, Ahmet Hasan, Elaine Hayward, Robert Hayward, Ertan Hurer, Suna Hurman, Jansev Jemal, Doris Jiagge, Eric Jukes, Nneka Keazor, Adeline Kepez, Joanne Laban, Bernie Lappage, Michael Lavender, Dino Lemonides, Derek Levy, Mary Maguire, Donald McGowan, Andy Milne, Terence Neville OBE JP, Ayfer Orhan, Ahmet Oykenner, Anne-Marie Pearce, Vicki Pite, Michael Rye OBE, George Savva MBE, Rohini Simbodyal, Toby Simon, Alan Sitkin, Edward Smith, Andrew Stafford, Claire Stewart, Jim Steven, Doug Taylor, Haydar Ulus, Ozzie Uzoanya and Glynis Vince

**ABSENT**

Lee Chamberlain and Daniel Pearce

**1****DECLARATION OF INTERESTS**

No interests were declared by members at the meeting.

**2****ELECTION OF MAYOR**

Before starting formal proceedings the outgoing Mayor, Chaudhury Anwar MBE advised everyone attending that the meeting was being recorded by the Council along with a number of other media agencies and filmed for the purpose of relaying proceedings into Committee Room 1 where additional guests had been seated. He advised that filming would be focussed on the main participants during the meeting but if anyone did not wish to be filmed they would need to advise a member of staff. No objections were raised.

He then took the opportunity to formally thank Ingrid Cranfield and her consort Adam for their hard work and support as his Deputy Mayor over the previous year. Ingrid Cranfield was invited to come forward so he could present her with a certificate, in recognition of the work she had undertaken during her term as Deputy Mayor.

As a final announcement, Members were then advised of the recent deaths of two former Councillors – Richard Course and John Yates. Council was informed that Richard Course had served as a member of the Council

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between 1986 – 1998, representing Arnos Ward. John Yates had served as a member of the Council between 1990 – 2002, representing Chase Ward. A minutes silence was then observed as a mark of respect for both former Councillors.

The formal part of the meeting then commenced. Councillor Taylor moved and Councillor Neville seconded the nomination of Councillor Ali Bakir as Mayor of the London Borough of Enfield for the 2014/15 Municipal Year.

In moving the nomination Councillor Taylor highlighted the important role of the Mayor, not only in terms of chairing Council but also in terms of representing the borough and enhancing civic pride. Councillor Bakir was recognised as someone who was passionate about the local community they served role and role of Mayor, which Councillor Taylor felt Councillor Bakir would perform with diligence, commitment and respect. He was therefore pleased to be able to move Councillor Bakir's nomination, for what he was sure would be a highly successful year as Mayor.

Councillor Neville, in seconding the nomination on behalf of the Conservative Group, also wished Councillor Bakir every success for his year as Mayor.

**AGREED** that Councillor Ali Bakir be elected as Mayor of the London Borough of Enfield for the 2014/15 Municipal Year.

The motion was agreed unanimously (without a vote). Councillor Bakir then made and signed a Declaration of Acceptance of Office and was invested with the badge of office by the retiring Mayor, Chaudhury Anwar MBE.

**3**

**MAYORS ACCEPTANCE SPEECH**

The Mayor made the following acceptance speech:

“Can I start by saying Good Evening and welcoming you all. What a splendid gathering as we start a new council year.

I really must start with a confession and an apology. So many of you have accepted the invitation to be here tonight, that for many of you there is standing room only, and you may be a bit cramped. We tried the O2 Arena, and then Wembley – and even flirted with the idea of the Royal Albert Hall – but they were all fully booked – so here we are in Enfield Council Chamber. I hope you won't have too much discomfort as I say a few words. I promise not to take too long.

Firstly I want to thank both, Council Leader, Doug Taylor and Opposition Leader, Terry Neville for their kind words welcoming me as Enfield's Mayor.

I have placed some Turkish Delight 'bon-bons' for all my fellow councillors on their seats as a thank you for their support. This puts me in mind of a saying in Turkey about this famous sweet. It goes like this “eat sweet – talk sweet”.

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Let this be a motto for the discussions and debates that we shall have in this chamber over the coming year. Considered ideas, calm, clear speeches – everything sweet – even when there are disagreements.

For me, it is a great honour to be the Mayor of Enfield and I am truly thrilled and interested to perform this role with passion, and energy.

I have lived in Enfield 26 years coming here as a student to study English and later graduating with a Masters' degree in International Business.

For three years I worked for Freeman's Catalogue as a quality control manager. I then moved on to work for Ucon Megastores as purchasing manager and I am delighted that my boss there Mr Aziz Akpınar is here tonight. All these experiences helped me to develop my own business and I have made my life here with my family. We enjoy living in the borough and take full advantage of all that it has to offer.

Apart from my business interests, I take a keen interest in the community. I was a founder member of the England supporters of Turkey's Fenerbache Football Club Association and have a wealth of experience as chair of that group that I will bring to the role of Mayor.

I am also looking forward to meeting people of all ages and cultures, giving my support to their work and activities.

During the year it will be my privilege to raise funds for a variety of groups that can develop opportunities for both young and older people and particularly children with learning disabilities. I will be considering how we can support them – perhaps with equipment or materials for their projects or performances.

In the initial period of the year, I intend to meet as many people as possible and have decided to devote all my time to this position. I will be a full-time Mayor, prepared to take part in celebrations, applaud performances, congratulate achievements, and I want to be a good ambassador for Enfield representing the borough as often as possible.

I must thank all my supporters and the special guests who have travelled from many parts of London to celebrate with me. We have guests from the Turkish Consulate, Mr and Mrs Yorulmazlar, representatives from the Turkish Embassy Mr Fatih Ulusoy, and from 'Cyprus in England', Mrs and Mr Tuncali (who will join us later for the reception).

From London wide groups there are representatives (seven of them based in Enfield Borough). These associations and community centres are as follows.

- Turkish British Chambers of Commerce
- Alevi Cultural Centre
- Kurdish Community Centre
- Turkish Forum

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- El-Com
- Bozca-Der community centre
- London Merit Association
- Paz-der Community centre
- Kirkisraklilar Community centre
- Kocgiri Cultural Centre
- Dersim Community Centre
- Haringey Green Lanes Business Traders Association
- Hundred flowers of cultural centre

I also want to welcome the press and thank them for supporting tonight's ceremony.

My 18 year old son, Berdan, is going to be my consort and I must thank him for agreeing to support me. I know that he will, like me, learn a great deal and provide encouragement for me as mayor – and I am sure that he will probably be my sternest critic.

Enfield is a borough with a great future and that is down to the wonderful people who live here.

It will be my pleasure and duty to see that their efforts, courage, volunteering and generous spirits are well rewarded and celebrated.

Thank you very much.”

**4**

**APPOINTMENT OF MAYORS CONSORT**

The Mayor announced the appointment of Berdan Bakir as his Consort for the 2014/15 Municipal Year. He then invested him with his badge of office.

**5**

**APPOINTMENT OF DEPUTY MAYOR**

The Mayor confirmed the appointment of Councillor Patricia Ekechi as Deputy Mayor for the 2014/15 Municipal Year. The Deputy Mayor then made and signed a Declaration of Acceptance of Office and was invested by the Mayor with her badge of office.

Councillor Ekechi then made a speech thanking the Mayor and Council for her appointment and highlighting the honour she felt at being nominated as Deputy Mayor. She advised that she intended to do her utmost to support the Mayor in representing the Council and serving all the people of Enfield.

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**6**

**APPOINTMENT OF DEPUTY MAYORS CONSORT**

The Deputy Mayor announced the appointment of Dr Christine Ekechi as her Consort for the 2014/15 Municipal Year. She invested her with her badge of office.

**7**

**ELECTION OF LEADER OF THE COUNCIL**

Councillor Stewart moved and Councillor Georgiou seconded the nomination of Councillor Doug Taylor for appointment to the position of Leader of the Council. No other nominations were received.

**AGREED** that Councillor Doug Taylor be appointed Leader of the Council for a four year term of office, to expire at the Annual Council Meeting in 2018.

Councillor Taylor thanked the Council for electing him to the position of Leader of the Council.

**8**

**APPOINTMENT OF DEPUTY LEADER OF THE COUNCIL AND CABINET**

Councillor Taylor confirmed the appointments as set out below:

Deputy Leader – Councillor Achilleas Georgiou

Cabinet member for Community Organisations – Councillor Yasemin Brett

Cabinet member for Culture, Sport, Youth & Public Health – Councillor Rohini Simbodyal

Cabinet member for Economic Development – Councillor Alan Sitkin

Cabinet member for Education, Children's Services and Protection – Councillor Ayfer Orhan

Cabinet member for Environment & Community Safety– Councillor Chris Bond

Cabinet member for Finance – Councillor Andrew Stafford

Cabinet member for Health & Adult Social Care - Councillor Don McGowan

Cabinet member for Housing & Estate Regeneration – Councillor Ahmet Oykener

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**9**

**PRESENTATION OF THE PAST MAYOR AND MAYORESS' BADGES**

The Mayor presented past Mayor's and Mayoress badges and certificates recording the Council's appreciation to the retiring Mayor, Chaudhury Anwar MBE and Mayoress Quamrun Anwar.

The Mayor, on behalf of the Council, thanked them for the hard work they had undertaken as Mayor and Mayoress during the 2013/14 Municipal Year.

The Leaders of both Groups were also presented with a token of appreciation for their support over the year.

**10**

**MAYORS ANNOUNCEMENTS (IF ANY) IN CONNECTION WITH THE ORDINARY COUNCIL BUSINESS**

The Mayor made the following announcements:

**(a) Deputy Lord Lieutenant**

The Mayor placed on record the Council's thanks and appreciation to the Deputy Lord Lieutenant, Major John Rodwell, who he advised would shortly be leaving Enfield to take up a new appointment.

He praised the work undertaken by Major Rodwell in serving as an advocate for the Council and for his efforts in pursuing recognition of the hard work undertaken by voluntary organisations and individuals across the borough.

The Mayor wished Major Rodwell and his wife Rosie well in their new appointment and invited them to join him in the Chamber where he presented them both with a small gift of appreciation.

**11**

**MINUTES**

**AGREED** that the minutes of the Council meeting held on Wednesday 2 April 2014 be confirmed and signed as a correct record.

**12**

**APOLOGIES (IF ANY)**

Apologies for absence were received from Councillors Lee Chamberlain and Daniel Pearce. An apology for lateness was received from Councillor Eric Jukes.



**13**

**AMENDMENTS TO THE CONSTITUTION: CHANGES TO THE POLITICAL MANAGEMENT & MEMBER ENGAGEMENT STRUCTURE**

Councillor Achilleas Georgiou moved and Councillor Simon seconded a report from the Director of Finance, Resources & Customer Services (No.1) detailing the outcome of a review of the Council's political management and member engagement structure undertaken, following the election of the new Administration in May 2014.

NOTED

1. The changes set out in the report had been focussed on the following areas:
  - a. The structure and role of Cabinet and Cabinet Members, the role and function of scrutiny and of the Council's wider committee structures;
  - b. Members representational roles and engagement structures;
  - c. Members Allowances including Special Responsibility Allowances (SRAs);
  - d. The structure and operation of the Council's Planning Committee, following a peer review by the Planning Advisory Service;
  - e. The deadline for submission of motions with notice to Council, following review by the Members & Democratic Services Group;
2. The proposals within the report had been designed to:
  - a. enhance members representational roles at ward level;
  - b. reflect the need for the Council to make substantial savings over the next four years in response to significant budget restraints which would limit the resources available to support members;
  - c. enable members to develop their representational role and establish clear and accountable mechanisms for listening to and representing local people and in championing their needs on a more strategic and holistic level, in order to manage and deliver more responsive services based around the Council's strategic aims;
  - d. retain a scrutiny function that whilst continuing to play an important role in holding the Executive to account, would also provide a more flexible and focussed approach towards the identification of work streams within the more limited financial and operational resources available. The scrutiny model proposed had been based on

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structures developed within other local authorities and would also ensure that the statutory scrutiny requirements placed on the Council in relation to Health and Crime & Disorder were maintained.

- e. be cost neutral in terms of the review of Members Allowances and Special Responsibility Allowances
3. The areas to be covered and functions of the three new Associate Cabinet Members posts, as detailed were detailed in section 3.7 of the report. The Associate Cabinet Member posts would cover three, geographical areas covering the whole borough. Whilst the posts would not have Executive status they would provide a focal point within their areas for co-ordinating member engagement in regeneration and other wider strategic objectives/developments and serving as link between the locality and Cabinet/Council.
  4. Whilst supportive of the proposals within recommendations 2.2 (b), (c) and (e) and 2.6 of the report, concerns were raised by the Opposition Group in relation to the following issues:
    - a. The lack of detailed cross party consultation on the proposals relating to scrutiny, member engagement and introduction of the Associate Cabinet Member positions in advance of the Council meeting;
    - b. The impact of the proposals in relation to the ability of scrutiny to continue effectively holding the Executive to account and assisting with the wider development of members;
    - c. The role and cost of the Associate Cabinet Member positions, given what was felt to be their close proximity to the constituency roles of the current Members for Parliament within the borough.

In view of the concerns identified in 4. above, Councillor Neville moved and Councillor E.Hayward seconded an amendment to the report seeking to defer consideration of recommendations 2.1, 2.2 (a) & (d), 2.3, 2.4, 2.5 and 2.7 to the next Council meeting, in order to allow more detailed cross party consultation on the proposals.

Following a debate, the amendment was put to the vote and not agreed. In accordance with section 15.4 of the Council Procedure Rules the Opposition Group requested a roll call on the vote, with the result as follows:

For: 20

Councillor Erin Celebi  
Councillor Jason Charalambous  
Councillor Lee David-Sanders  
Councillor Don Delman

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Councillor Nick Dines  
Councillor Peter Fallart  
Councillor Alessandro Georgiou  
Councillor Elaine Hayward  
Councillor Robert Hayward  
Councillor Ertan Hurer  
Councillor Eric Jukes  
Councillor Joanne Laban  
Councillor Michael Lavender  
Councillor Andy Milne  
Councillor Terence Neville  
Councillor Ann Marie Pearce  
Councillor Michael Rye  
Councillor Edward Smith  
Councillor Jim Steven  
Councillor Glynis Vince

Against: 39

Councillor Abdul Abdullahi  
Councillor Daniel Anderson  
Councillor Dinah Barry  
Councillor Chris Bond  
Councillor Yasemin Brett  
Councillor Alev Cazimoglu  
Councillor Bambos Charalambous  
Councillor Katherine Chibah  
Councillor Guney Dogan  
Councillor Sarah Doyle  
Councillor Christiana During  
Councillor Nesimi Erbil  
Councillor Turgut Esendagli  
Councillor Krystle Fonyonga  
Councillor Achilleas Georgiou  
Councillor Christine Hamilton  
Councillor Ahmet Hasan  
Councillor Suna Hurman  
Councillor Jansev Jemal  
Councillor Doris Jiagge  
Councillor Nneka Keazor  
Councillor Adeline Kepez  
Councillor Bernie Lappage  
Councillor Dino Lemonides  
Councillor Derek Levy  
Councillor Mary Maguire  
Councillor Don McGowan  
Councillor Ayfer Orhan  
Councillor Ahmet Oykenner  
Councillor Vicki Pite  
Councillor George Savva

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Councillor Rohini Simbodyal  
Councillor Toby Simon  
Councillor Alan Sitkin  
Councillor Andrew Stafford  
Councillor Claire Stewart  
Councillor Doug Taylor  
Councillor Haydar Ulus  
Councillor Ozzie Uzoanya

Abstention: 0

The debate then continued on the recommendations (unamended) within the report. At the end of the debate the recommendations were put to the vote and agreed as follows:

**AGREED**

- (1) To establish a single standing Overview & Scrutiny Committee supported by timed commissions across a range of work streams, with a further report to be provided for Council on the associated changes to the Council's Constitution and Scrutiny Procedure Rules (as detailed in section 3.4 of the report).
- (2) The following recommendations arising from the first stage review of the Council's standing committees:
  - (a) To reduce the membership of the Planning Committee from 15 – 12 members (as detailed in section 3.5.1(a) of the report);
  - (b) To amend the Planning Code of Practice to take account of the Planning Advisory Service review recommendations in relation to the attendance of the Cabinet Member for Economic Development at Planning Committee meetings along with proposals relating to the future determination of LBE planning applications ( as detailed in section 3.5.1 (b) & (c) of the report).
  - (c) To amend the Terms of Reference for the Members & Democratic Services Group to remove the requirement for the Chair of Overview & Scrutiny Committee to also chair the Members & Democratic Services Group (as detailed in section 3.5.2 of the report).
  - (d) To amend the Terms of Reference for the Tourism & Town Twinning Working Group by reducing the membership from 6 to 5 and allocating seats according to the principles of political proportionality (as detailed in section 3.5.2 of the report).
  - (e) To incorporate the remit for the Remuneration Sub Committee within the Terms of Reference for the Audit Committee (as detailed in section 3.5.1 of the report).

**COUNCIL - 11.6.2014**

- (3)** The refreshed approach towards Members engaging with their communities at ward level (as detailed in section 3.6 of the report).
- (4)** The introduction of 3 new Associate Cabinet Member roles in order to support the strategic delivery of Council objectives and enhanced member involvement, with a further review after 18 months (as detailed in section 3.7 of the report).
- (5)** The changes to Members Allowances and Special Responsibility Allowances for 2014/15, as detailed in section 3.8 and Appendix 2 of the report.
- (6)** The change in deadline for submission of written motions with notice to Council from 8 to 12 calendar days, as detailed in section 3.9 of the report.
- (7)** The Assistant Director Corporate Governance be given delegated authority for approval of any subsequent administrative amendments to the Constitution required as a result of the decisions in **(1) – (6)** above.

In accordance with section 15.4 of the Council Procedure Rules a roll call was requested by the Opposition Group in relation to the vote on the decisions in **(1), (2) (a) & (d), (3), (4), (5)** and **(7)** above, with the results as follows:

For: 20

Councillor Erin Celebi  
Councillor Jason Charalambous  
Councillor Lee David-Sanders  
Councillor Don Delman  
Councillor Nick Dines  
Councillor Peter Fallart  
Councillor Alessandro Georgiou  
Councillor Elaine Hayward  
Councillor Robert Hayward  
Councillor Ertan Hurer  
Councillor Eric Jukes  
Councillor Joanne Laban  
Councillor Michael Lavender  
Councillor Andy Milne  
Councillor Terence Neville  
Councillor Ann Marie Pearce  
Councillor Michael Rye  
Councillor Edward Smith  
Councillor Jim Steven  
Councillor Glynis Vince

Against: 39

Councillor Abdul Abdullahi

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Councillor Daniel Anderson  
Councillor Dinah Barry  
Councillor Chris Bond  
Councillor Yasemin Brett  
Councillor Alev Cazimoglu  
Councillor Bambos Charalambous  
Councillor Katherine Chibah  
Councillor Guney Dogan  
Councillor Sarah Doyle  
Councillor Christiana During  
Councillor Nesimi Erbil  
Councillor Turgut Esendagli  
Councillor Krystle Fonyonga  
Councillor Achilleas Georgiou  
Councillor Christine Hamilton  
Councillor Ahmet Hasan  
Councillor Suna Hurman  
Councillor Jansev Jemal  
Councillor Doris Jiagge  
Councillor Nneka Keazor  
Councillor Adeline Kepez  
Councillor Bernie Lappage  
Councillor Dino Lemonides  
Councillor Derek Levy  
Councillor Mary Maguire  
Councillor Don McGowan  
Councillor Ayfer Orhan  
Councillor Ahmet Oykenner  
Councillor Vicki Pite  
Councillor George Savva  
Councillor Rohini Simbodyal  
Councillor Toby Simon  
Councillor Alan Sitkin  
Councillor Andrew Stafford  
Councillor Claire Stewart  
Councillor Doug Taylor  
Councillor Haydar Ulus  
Councillor Ozzie Uzoanya

Abstention: 0

The decisions set out in **(2) (b), (c) and (e) & (6)** were approved unanimously, without a vote.

**14**

**COUNCILLORS' QUESTION TIME (TIME ALLOWED - 30 MINUTES)**

None received.

**COUNCIL - 11.6.2014**

**15  
MOTIONS**

None received.

**16  
MEMBERSHIP OF COMMITTEES AND PANELS**

Councillor Stewart moved and Councillor E.Hayward seconded the report of the Director of Finance, Resources & Customer Services (No.2) seeking Council approval to determine the constitution and political balance of the committees, joint committees and panels that had been set up for discharge of the Council's functions.

**AGREED**

- (1) that the seats allocated to each political party on the committees and boards to which Section 15 of the Local Government and Housing Act 1989 apply, be approved as set out in Appendix A of the report.
- (2) in accordance with paragraph 3.3 of the report, Council resolves (without dissent) that the rules of political proportionality should not apply to those bodies marked with an \* in Appendix A of the report.
- (3) to note that the rules on political proportionality had been disapplied in relation to the allocation of seats on the Health & Wellbeing Board.

**17  
APPOINTMENT OF COUNCIL BODIES FOR 2014/2015**

**17.1 Appointment of Council Bodies 2014/15: Committee Membership list**

Councillor Stewart moved and Councillor E.Hayward seconded the list of Council bodies to be established and membership appointments for the 2014/15 Municipal Year.

**AGREED** to the establishment of the Council bodies for the 2014/15 Municipal Year and appointment of their memberships, as set out in the yellow list tabled at the meeting.

**17.2 Appointment of Council Bodies 2014/15: Terms of Reference**

**AGREED** to confirm the Terms of Reference of those bodies set out in Part 2 of the Constitution.

**COUNCIL - 11.6.2014**

**18**

**REPRESENTATIONS ON OTHER BODIES AND ORGANISATIONS**

Councillor Stewart and Councillor E.Hayward moved the list of nominations for appointments to outside bodies for the 2014/15 Municipal Year.

**AGREED** the Council's representation on outside bodies, as detailed on the green list tabled at the meeting.

**19**

**COUNCIL SCHEME OF DELEGATION**

**AGREED** the authority's Scheme of Delegation, as set out in Part 3 (pages 3-2 to 3-12) of the Constitution.

**20**

**CALENDAR OF MEETINGS**

**NOTED** the calendar of meetings included indicative dates for future meetings of the Council up until May 2016.

**AGREED**

- (1) the calendar of meetings of the Council, including the next Council meeting, which had been scheduled for Wednesday 16 July 2014.
- (2) that approval of any further amendments to the calendar be delegated to the Director of Finance, Resources and Customer Services, in consultation with both party groups.

**21**

**CALLED IN DECISIONS**

None received.

**22**

**DATE OF NEXT MEETING**

**NOTED** that the next meeting of the Council would be held at 7pm on Wednesday 16 July 2014 at the Civic Centre.



## **Opposition Priority Business: Tackling abuse in the Private Rented Sector – Council (16 July 2014)**

### **The Private Rented Sector**

It is an acknowledged fact that there is a shortage of housing in the borough and in London as a whole. There are a number of reasons for this but not least the fact that in the years of the Labour government from 1997-2010, very little investment in public or private sector housing took place. It has always been acknowledged that in the rental market there were two providers – the public sector through local authorities and/or housing associations, and the private sector comprised of individual and corporate landlords. Conservatives believe that the public sector has never been, nor indeed is it desirable for it to be, the sole provider in the rental market and that is why in recent years there has been a significant increase private sector rented housing.

This paper is concerned with the private sector. It is right to say at the outset that the vast majority of private sector landlords comply with the rules and offer a valuable service in terms of meeting the need for rented accommodation, but it has to be acknowledged that, as in every sector of the market, there is always the minority that wish to exploit the market in an unreasonable and unfair way. That is why throughout the last century and into this, there has been a plethora of legislation setting standards for private rented housing and providing local authorities with enforcement powers to ensure the standards are met. The standards covered include repair, fitness for occupation and levels of occupation. The most significant recent legislation in that regard was the Housing Act 2004 which broadly consolidated a large number of existing provisions and added one or two more, including the ability for local authorities to introduce within their areas, schemes for the licensing of private landlords. It should be noted that in general terms the licensing scheme provisions did not add any new primary requirements beyond the powers that already existed, the main difference being that local authorities would have the power to grant licences or not, and it would be illegal to let a property unless the landlord was licensed.

We note that the council has not been very proactive in applying these powers – in reply to a Freedom of Information Act question that I submitted after the Scrutiny Panel considered the Landlords' Licensing Scheme, I was told that the council had only taken formal action in 351 cases since 2005, barely 35 a year or less than one a week across the whole borough. This hardly seems like the sort of crackdown that one might have expected for what the Administration claims to be a very serious problem within the borough.

In general terms the licensing provisions have had a very small take up by local authorities across the country. At the most recent count i.e. at the end of 2013, there were just 13 schemes in England and Wales, mostly partial area schemes, with only one whole borough scheme in Newham which was introduced at the beginning of 2013. A further national scheme adopted by the Scottish government six years ago reported in 2013 that they had only managed to achieve 75% of landlords complying with licensing! It can safely be presumed that the other 25% are the very ones that need to be regulated!

The Opposition is not surprised by these figures stark as they are, because in general terms, such schemes are bureaucratic, costly to administer, and actually have no guarantee of delivering the required objective. Over and above all of those reasons, there is little point in our view in licensing or seeking to license the vast majority of landlords who cause no bother to anybody and simply go about their business of providing a service – a much needed service – to those who seek accommodation in the rented sector.

Nonetheless, it has to be recognised that the private rented sector has grown in recent years largely due to the significant under investment in public housing by the last Labour government. This has unfortunately brought with it a minority who are not living up to their responsibilities and are in effect letting houses which are not being maintained to a decent standard of repair and/or are allowing tenants to live in overcrowded conditions. This is simply not acceptable, and we unhesitatingly condemn any landlord guilty of such conduct.

The Coalition government has recently brought forward proposals aimed at tackling this small minority, without adding costly bureaucracy, more state intervention. The government announced in June a number of measures designed to deal with the problems following a consultation document that was issued at the beginning of the year to Enfield as well as other local authorities. The measures announced are :

1. All agents will be required to publish their tariff of fees both on their websites and in their offices so that tenants will know what if anything they are required to pay beyond the rent.
2. There will be unlimited fines for landlords failing to carry out their responsibilities in terms of management and repairs.
3. A new guide for tenants which will provide all the essential information that tenants require including in particular, those items which are legal obligations on landlords.
4. A new guidance for local authorities in how to tackle rogue landlords and how to press the courts for harsher penalties.
5. A legal requirement for managing agents to belong to one of three approved redress schemes namely:
  - i. The Property Ombudsman;
  - ii. The Ombudsman Property Service;
  - iii. Property Redress Scheme.
6. A new code setting out the standards for management of property.
7. A voluntary Model Tenancy Agreement which will provide for longer tenancies up to three years.

- 8 The launch of a £1 billion Build to Rent Fund, which will provide up to ten thousand new homes for renting by 2015.
- 9 The Housing Guarantee Scheme, which will support up to £10m of investment finance in large scale private rented properties, and additional affordable housing.

It is the Opposition's view that these measures combined with more rigorous enforcement by the the Council of housing law, offer a real opportunity to crack down on that small minority, and we do emphasise it is a minority of landlords who are not playing by the rules, without excessive and costly regulation such as licensing schemes, which the government has said should no longer be necessary.

It is the Opposition's view that this offers the new council an opportunity to review the decision made in the dying days of the last council to introduce a Landlords Licensing Scheme from April next year.

### **Opposition Proposals**

1. That the council embraces the moves outlined above, announced by the Coalition government.
2. That the council redoubles its efforts to use existing powers of which there are many, but principally those contained in the Housing Act of 2004, to crack down on the bad landlords.
3. That the council reconsiders the decision of its predecessor to create a licensing scheme from April 2015 on the grounds that all of the steps taken by the coalition government taken together with existing powers in the 2004 Housing Act, provide the council with adequate means of dealing with bad landlords within the borough.

Terry Neville OBE JP  
Leader of the Opposition

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### **13. OPPOSITION BUSINESS**

(Updated: Council 23/1/08 & Council 1/4/09 & Council 11/11/09 & Council 29/1/14)

13.1 The Council will, at four meetings a year, give time on its agenda to issues raised by the Official Opposition Party (second largest party). This will be at the 1<sup>st</sup> meeting (June), and then the 3rd, 4th and 6th meetings out of the 7 ordinary meetings programmed each year (unless otherwise agreed between the political parties). A minimum 45 minutes will be set aside at each of the four meetings.

13.2 All Council meetings will also provide opportunities for all parties and individual members to raise issues either through Question Time, motions or through policy and other debates.

(Updated: Council 11/11/09)

13.3 The procedure for the submission and processing of such business is as follows:

- (a) The second largest party shall submit to the Assistant Director, Corporate Governance a topic for discussion no later than 21 calendar days prior to the Council meeting. This is to enable the topic to be fed into the Council agenda planning process and included in the public notice placed in the local press, Council publications, plus other outlets such as the Council's web site.
- (b) The Assistant Director, Corporate Governance will notify the Mayor, Leader of the Council, the Chief Executive and the relevant Corporate Management Board member(s) of the selected topic(s).
- (c) Opposition business must relate to the business of the Council, or be in the interests of the local community generally.
- (d) If requested, briefings on the specific topic(s) identified will be available to the second largest party from the relevant Corporate Management Board member(s) before the Council meeting.
- (e) No later than 9 calendar days (deadline time 9.00 am) prior to the meeting, the second largest party must provide the Assistant Director, Corporate Governance with an issues paper for inclusion within the Council agenda. This paper should set out the purpose of the business and any recommendations for consideration by Council. The order in which the business will be placed on the agenda will be in accordance with paragraph 2.2 of Part 4, Chapter 1 of this Constitution relating to the Order of Business at Council meetings.
- (f) That Party Leaders meet before each Council meeting at which Opposition Business was to be discussed, to agree how that debate will be managed at the Council meeting. (Updated: Council 11/11/09)
- (g) The discussion will be subject to the usual rules of debate for Council meetings, except as set out below. The Opposition business will be

conducted as follows:

- (i) The debate will be opened by the Leader of the Opposition (or nominated representative) who may speak for no more than 10 minutes.
- (ii) A nominated member of the Majority Group will be given the opportunity to respond, again taking no more than 10 minutes.
- (iii) The Mayor will then open the discussion to the remainder of the Council. Each member may speak for no more than 5 minutes but, with the agreement of the Mayor, may do so more than once in the debate.
- (iv) At the discretion of the Mayor the debate may take different forms including presentations by members, officers or speakers at the invitation of the second largest party.
- (v) Where officers are required to make a presentation this shall be confined to background, factual or professional information. All such requests for officer involvement should be made thorough the Chief Executive or the relevant Director.
- (vi) The issue paper should contain details of any specific actions or recommendations being put forward for consideration as an outcome of the debate on Opposition Business.  
(Updated: Council 22/9/10 & Council 29/1/14)
- (vii) Amendments to the recommendations within the Opposition Business paper may be proposed by the Opposition Group. They must be seconded. The Opposition will state whether the amendment(s) is/are to replace the recommendations within the paper or be an addition to them.
- (viii) Before the Majority party concludes the debate, the leader of the Opposition will be allowed no more than 5 minutes to sum up the discussion.
- (ix) The Majority Group will then be given the opportunity to say if, and how, the matter will be progressed.
- (x) If requested by the Leader of the Opposition or a nominated representative, a vote will be taken. (updated Council: 22/9/10)

**MUNICIPAL YEAR 2014/2015 REPORT NO. 4A****MEETING TITLE AND DATE:**

**Cabinet – 25<sup>th</sup> June 2014**  
**Council – 16<sup>th</sup> July 2014**  
**(for information only)**

**REPORT OF:**

Director of Finance,  
 Resources and Customer  
 Services

**Agenda – Part: 1****Item: 9**

**Subject: Enfield's re-accreditation as a  
 Fairtrade Borough**  
**Wards: All**

**Cabinet Member consulted: Councillor  
 Andrew Stafford**

Contact officer and telephone number:

Mike Ahuja (x5044) [mike.ahuja@enfield.gov.uk](mailto:mike.ahuja@enfield.gov.uk)

Clare Bryant, Corporate Scrutiny and Outreach Apprentice (x5003)

[clare.bryant@enfield.gov.uk](mailto:clare.bryant@enfield.gov.uk)

**1. EXECUTIVE SUMMARY**

- 1.1 This report details the Council's application to continue accreditation as a Fairtrade Borough, which was approved by Cabinet on 25<sup>th</sup> June 2014. In approving the application, Cabinet also agreed to refer the report on to Council for information.
- 1.2 The Council did not reapply for re-accreditation in 2012 but the Fairtrade Foundation has given the Council a period of grace within which the Council must lodge their application.
- 1.3 The application must be submitted and approved by the Fairtrade Foundation by the 31<sup>st</sup> August 2014.

**2. RECOMMENDATIONS**

Council is asked to note that Cabinet:

- 2.1 agreed the intention to apply for re-accreditation to remain a Fairtrade Borough and the benefits Fairtrade provides.
- 2.2 agreed to change from Rainforest Alliance to Fairtrade teas and coffees for the Civic Centre Restaurant.

### 3. BACKGROUND

- 3.1 Fairtrade is about better prices, decent working conditions, local sustainability, and fair terms of trade for farmers and workers in the developing world. By requiring companies to pay sustainable prices (which must never fall lower than the market price), Fairtrade addresses the injustices of conventional trade, which traditionally discriminates against the poorest, weakest producers. It enables them to improve their position and have more control over their lives.
- 3.2 In January 2007, Full Council approved the recommendation for Enfield to become a Fairtrade Borough and agreed that a Fairtrade Steering Group would be set up to oversee the progress and to offer a coordination role for the activities to be completed by the Council and the involved community groups.
- 3.3 The Borough's community Fairtrade Steering Group, over the latter period, has reduced in numbers and become less active than previously.
- 3.4 If a number of Fairtrade boroughs lose their accreditation, London will also lose its accreditation as a Fairtrade City. Twenty-four out of thirty-three boroughs in London are currently accredited.
- 3.5 In March 2014, the Director of Finance, Resources and Customer Services (FRCS) was asked by the Cabinet member for Finance to prepare the Council for re-accreditation of Enfield as a Fairtrade Borough. The Council will need to submit the application for its approval by the 31<sup>st</sup> August 2014.

### 4. FAIRTRADE FOUNDATION RE-ACCREDITATION GOALS

- 4.1 The table below provides a summary outline of goals to be achieved for re-accreditation, who would be responsible for completing the re-accreditation goals (with cost to the Council shown in the final column):

Re-accreditation Goals	Action	Who	Council Cost
Council agrees to continue to be a Fairtrade Borough and agrees to serve Fairtrade products	<ul style="list-style-type: none"> <li>• Serving Fairtrade Products</li> <li>• Promoting and advertising Fairtrade</li> <li>• A Council representative / Councillor on the Steering Group</li> </ul>	Council	No direct cost
A range of Fairtrade products are readily available in the area's shops and served in local cafes/catering establishments	<ul style="list-style-type: none"> <li>• Encourage shops and cafes to serve Fairtrade</li> </ul>	Steering Group	No direct cost



Local work places and community organisations support Fairtrade and use Fairtrade products whenever possible.	A Flagship employer is required for populations over 100,000 people – Christian Action Housing <ul style="list-style-type: none"> <li>• Places of worship representing the religious make-up of the community promote and use Fairtrade</li> <li>• Teachers and students use and learn about Fairtrade</li> </ul>	Council and Steering Group	No direct cost
Events and media coverage raise awareness and understanding of Fairtrade across the community	<ul style="list-style-type: none"> <li>• Articles about Fairtrade and the local Fairtrade campaign appear in a range of different local media and publication</li> <li>• Fairtrade Events to take place over Fairtrade Fortnight and other times of the year.</li> </ul>	Council and Steering Group	Possible publicity cost
A local Fairtrade Steering Group representing a range of local organisations and sectors meets regularly to ensure the Fairtrade Town continues to develop and gain support	<ul style="list-style-type: none"> <li>• Steering Group to meet regularly, at least once a year</li> <li>• Members represent a range of local organisations and sectors</li> <li>• Steering Group will be responsible for ensuring events are organised during Fairtrade Fortnight each year</li> </ul>	Council and current Steering Group	No direct costs

4.2 The Council has previously served Fairtrade tea and coffee but currently serves Rainforest Alliance hot drinks. Fairtrade chocolate, bananas, and juice are available in the Civic Centre restaurant. However, the Council must agree to provide Fairtrade teas and coffee in the future to be accredited. Fairtrade was designed to tackle poverty and empower producers in the world's poorest countries, giving them a guaranteed price for their products. (The Rainforest Alliance ensures sustainable livelihoods by transforming land-use practices, business practices and consumer behaviour.)

4.3 As Enfield has a population over 100,000 it is required to have a Fairtrade Flagship employer. It is this employer's responsibility to serve and promote Fairtrade. Christian Action Housing has agreed to be Enfield's Flagship employer as they are already using Fairtrade products and wish to promote Fairtrade objectives further.

4.4 Good Food for London is an annual publication (produced by the London food Board chaired by Rosie Boycott) which explains how London Boroughs can help secure a healthy and sustainable food future. The magazine has a borough league table displaying the achievements of each borough on issues such as Fairtrade Food, Community Food Growing, Sustainable Fish and so on. Enfield is currently joint 4<sup>th</sup> in the league table. However, if it is decided to no longer be a Fairtrade Borough Enfield will move down the league table.

A high position is important as it shows a commitment to the broader food growing initiatives of the Council. Making a commitment to Fairtrade shows the Council would like to embed Fairtrade objectives providing positive environmental, economic and social impacts.

- 4.5 The Council's priorities reflect the objectives of Fairtrade by promoting fairness to all and tackling inequality, creating sustainable environments and encouraging active citizenship.

## **5. COMMUNITY SECTOR INVOLVEMENT**

- 5.1 The interest in Fairtrade within the Enfield Community Sector goes back several years. The members of the Fairtrade Steering Group will work closely with the Council and provide a coordination role for the activities to be completed by the Council and community groups involved. The Council will work in partnership with a range of community organisations and representatives, creating real community engagement. Responding to local support for Fairtrade and joining the community as a partner towards a common goal shows that the Council is in touch with the community and shares their priorities.

## **6. PROMOTION OF PARTICULAR PRODUCTS**

- 6.1 It is important to note the initiative promotes the FAIRTRADE mark, the symbol on all Fairtrade products, which highlights that they have achieved particular social objectives, and not the products themselves. There are over 1,500 Fairtrade products now on offer. Their accreditation as a Fairtrade item is reviewed annually and will change if the producer reneges on their promises to provide better opportunities for their workers. Becoming re-accredited as a Fairtrade borough is about informing residents of their options.

## **7. ALTERNATIVE OPTIONS CONSIDERED**

- 7.1 That the Council agrees to support the concepts of Fairtrade without formally signing up to them.
- 7.2 That the Council continues to operate as at present.

## **8. REASONS FOR RECOMMENDATIONS**

- 8.1 The consideration by Enfield Council to be re-accredited as a Fairtrade Borough follows a request from the Cabinet Member for FRCS.

## **9. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS**

### **9.1 Financial Implications**

The majority of Fairtrade products purchased, are for onward sale, and the final price of these goods may need to be reviewed to recover any additional costs. Therefore there will be no effect on existing budgets.

### **9.2 Legal Implications**

9.2.1 The Council has power under section 1(1) of the Localism Act 2011 to do anything that individuals generally may do provided it is not prohibited by legislation and subject to Public Law principles. There is no express prohibition, restriction or limitation contained in a statute against use of the power in this way. In addition, section 111 of the Local Government Act 1972 gives a local authority power to do anything which is calculated to facilitate, or is conducive or incidental to, the discharge of any of its functions. The recommendations detailed in this report are in accordance with these powers.

9.2.2 The procurement of the supplies in accordance with Fairtrade will need to be in accordance with the Councils Constitution, in particular Contract Procedure Rules.

9.2.3 All legal agreements required in accordance with this report will be in a form approved by the Assistant Director of Legal Services.

### **9.3 Property Implications**

None

## **10. KEY RISKS**

Loss of Fairtrade accreditation as a Fairtrade Borough and potential reputational risk.

## **11. IMPACT ON COUNCIL PRIORITIES**

### **11.1 Fairness for All**

Products accredited as Fairtrade items promise to provide better opportunities for all their workers. Purchasing of Fairtrade goods is seen as the easiest and most popular way for individual consumers to become involved in 'making a difference' to ethical and global consumers. Becoming re-accredited as a Fairtrade borough is about informing residents of their options.

## **11.2 Growth and Sustainability**

Every Local Authority in the UK has a commitment to promote sustainable development in their area. Supporting Fairtrade is one, simple way to take action towards more sustainable developmental patterns, giving producers in developing countries the trade terms they need to create a more sustainable future through our everyday procurement choices.

## **11.3 Strong Communities**

The members of the Fairtrade Steering Group will work closely with the Council and provide a coordination role for the activities to be completed by the Council and community groups involved. The Council will work in partnership with a range of community organisations and representatives, creating real community engagement.

### **12. EQUALITIES IMPACT IMPLICATIONS**

None

### **13. PERFORMANCE MANAGEMENT IMPLICATIONS**

Fairtrade status contributes towards the Borough League table, which was recently highlighted in the local press (Good Food for London 2013).

### **14. HEALTH AND SAFETY IMPLICATIONS**

None

### **15. HR IMPLICATIONS**

None

### **16. PUBLIC HEALTH IMPLICATIONS**

None

### **Background Papers**

None

# London Borough of Enfield

## Councillor Conduct Committee

### Annual Report 2013/14

## **1. INTRODUCTION**

This is the second Annual Report of the London Borough of Enfield's Councillor Conduct Committee. It sets out the key issues we have dealt with during the past year and looks ahead to our priorities for 2014/15.

## **2. MEMBERSHIP**

The Councillor Conduct Committee is made up of four councillors (two from each party, including each of the party whips), supported by independent persons. Currently we have one Independent Person with another post vacant since 1 July 2013.

### **Councillors**

Councillors: Yasemin Brett (Chair), Tahsin Ibrahim, Michael Rye and Tom Waterhouse (Vice Chair)

### **Independent Persons**

Lawrence Greenberg (appointed 7 November 2012 for a term of office ending on 30 June 2013)

Christine Chamberlain (appointed 30 January 2013 for a term of office ending on 30 June 2015)

### **Officers**

The Committee's lead officers were John Austin (Assistant Director of Governance and Monitoring Officer), Asmat Hussain (Assistant Director Legal Services and Deputy Monitoring Officer) and Penelope Williams (Committee Secretary).

## **3. TERMS OF REFERENCE**

The terms of reference of the Councillor Conduct Committee, as set out in the Council's Constitution (see Part 2 – Section 2.7), are

- To deal with policy, complaints against councillors and issues concerning the members' Code of Conduct.
- To promote and maintain high standards of conduct by councillors and all co-opted members.
- To deal with policy, complaints against councillors and issues concerning the members' Code of Conduct.
- To assist councillors and co-opted members to observe their Code of Conduct and all other Codes within the Constitution.
- To monitor the operation of the Councillors' Code of Conduct and report when appropriate to the full Council on the adoption or revision of the Code and all other codes within the Constitution.

- To consider requests for dispensations by councillors, and co-opted members relating to interests set out in the Code of Conduct.
- To discharge such other functions either general or specific as the Council may from time to time allocate to the Committee.

The Committee is ultimately responsible for the promotion and monitoring of high standards of conduct among Enfield councillors.

#### **4. MEETINGS**

The Committee held six meetings during the year: on 25 June 2013, 16 September 2013, 22 October 2013, 3 December 2013, 3 February 2014 and 30 April 2014.

#### **5. INDEPENDENT PERSONS**

The Localism Act provided that all local authorities had to appoint an Independent Person or Persons to assist the Council in promoting and maintaining high standards of conduct amongst its members. Enfield decided to appoint two Independent Persons.

The main role of an Independent Person is to be available to be consulted on complaints against councillors and ethical governance issues. They provide an independent viewpoint, looking at issues from the point of view of an ordinary member of the public. Our Independent Persons work closely with the Monitoring and Deputy Monitoring Officers, considering whether or not complaints against councillors meet the criteria for investigation, and they are also consulted before a decision is made, on the outcomes of any investigated complaint. On top of this they can offer advice on other standards' matters, including by the member who is subject to an allegation.

Through their work they have developed a sound understanding of the ethical framework, as it operates within the Council and are able to act as advocate and ambassador for the Council in promoting ethical behaviour.

This year, in June 2013, the term of office of Lawrence Greenberg, the experienced former chair of the Standards Committee, came to an end. We were sorry to lose his expertise and thank him for his services.

We are currently recruiting to find a replacement for Lawrence Greenberg. Advertisements have been placed on the Council website and in Our Enfield, the Council's magazine, with information on the position also sent to local voluntary groups. We hope to have a new person in place by June/July 2014, in good time to work with the new administration to be elected in May 2014.

In the meantime we would like to acknowledge the invaluable support

provided to the monitoring and deputy monitoring officer by Christine Chamberlain as our remaining Independent Person. The independent view and expertise she is able to provide on conduct issues has been much appreciated. Although not a member of the Councillor Conduct Committee she has regularly attended meetings and plays an important role in the proceedings. She also frequently speaks to the Monitoring and Deputy Monitoring Officers to discuss the complaints received.

Christine Chamberlain and the Deputy Monitoring Officer attended a training session on 30 October 2013, Independent Persons - One Year On.

## **6. THE COMMITTEE'S WORK PROGRAMME - 2013/14**

We adopted a work programme for the year, which this year has been focused on refining the complaints processes and developing the roles of the Committee and the Independent Persons.

The main items considered this year are listed below.

### **6.1 Procedure for dealing with Complaints against Councillors and Co-opted Members**

The Committee reviewed and revised the procedure for handling complaints against councillors and co-opted members.

A flowchart was drawn up setting out the process from start to finish with options for different actions highlighted. This helped to make it clear who and what decisions could be taken at each stage of the process whether by the Monitoring Officer or the Committee and the implications of these for further action.

Forms and templates were also produced to aid the process. All complainants will now need to complete a form including all the necessary information about the complaint at the start of the process.

The Committee reviewed the appeals process in order to make sure that it was clear to all concerned. These changes were approved by Council, as recommended, on 27 November 2013.

### **6.2 Hearings Procedure for Complaints and Appeals**

The Committee also revised the committee's procedure for hearing complaints and appeals against monitoring officer decisions at meetings. Changes were also considered at both political group meetings and the new detailed procedure was adopted by the Committee in February 2014.



### **6.3 Independent Person Protocol**

At the meeting in December 2014 the Committee agreed a protocol setting out the relationship between the Independent Person and the various parts of the authority involved in the process of handling complaints and the wider promotion of ethical standards.

### **6.4 Substitute Members**

Arising from consideration of the hearings procedure the use of substitute members on the committee was agreed by Council on 29 January 2014. Substitute members can now be used when an ordinary member of the Committee was unable to attend a meeting due to other commitments and or if they had a disclosable interest.

Each group is now able to appoint two substitute members. They will receive training before participating in meetings.

## **7. MEMBER CODE OF CONDUCT - COMPLAINTS**

During 2013/14 the Committee considered three complaints and one appeal against a decision made by the Monitoring Officer.

In the cases of the three complaints:

- One resulted in the Committee agreeing the complaint warranted no further action.
- Two resulted in the Committee finding that the councillors had breached the member code of conduct. This resulted in the sanction that a press release would be sent to the local press stating that the councillor had breached the code of conduct.

The Councillor Conduct Committee considered one appeal against a Monitoring Officer decision. In this case the Committee agreed unanimously to confirm the original decision of the Monitoring Officer not to uphold the complaint.

During the year, the Monitoring Officer has also received a number of other complaints, but these have been resolved informally without the need for referral to the committee.

## **8. TRAINING ON THE NEW CODE OF CONDUCT AND COMPLAINTS PROCESS**

The committee continues to oversee training for members around the code of conduct which this year has included the review of the procedure for handling complaints and the principles of natural justice. Refresher training was carried out in May/June 2013 for all members.

All members (both the newly elected and those returning to office) will receive training on the Council's code of conduct after the May 2014 elections.

## **9. WEBPAGES**

Our webpages have been reviewed and now provides information about the Committee, its role and purpose and on making a complaint against councillors and co-opted members. It includes links to the complaints the templates and changes made to the complaints procedure made this year. The pages are within the 'Councillors, Elections and Decisions' section of the Council's website.

## **10. FUTURE WORK PROGRAMME 2014/15**

We will agree a work programme for 2014/15, at the first meeting of the new Municipal Year. Areas of work for next year will include appointment of an Independent Person and the delivery of the new member induction programme, including ethical governance issues.

## **11. CONCLUSION**

As Chair, I would like to take this opportunity to thank the Monitoring Officer, Independent Persons and my fellow committee members for their sound and thoughtful contributions towards the encouragement and maintenance of a robust local standards regime during the year.

On behalf of the Councillor Conduct Committee, I would also like to thank the officers of the Council who have supported the work of this Committee.

Councillor Yasemin Brett  
30 April 2014

## **SCRUTINY ANNUAL REPORT 2013/14**

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## **Foreword by Chairman of Overview & Scrutiny Committee**

I am pleased to introduce the Annual Report for 2013/14 on the work of Enfield's Scrutiny function.

The aim is to highlight the work undertaken by scrutiny in Enfield over the last year and - more importantly - the outcomes being achieved as a result.

As you will see we have continued to look at a wide range of services provided not only by the Council, but also by a range of partner agencies.

I would like to thank all councillors and officers who have contributed to the scrutiny function over the last year along with the wide range of participants from the local community and other stakeholder groups, without whom we would not have been able to carry out our work.

Councillor Toby Simon  
Chairman of the Overview & Scrutiny Committee 2013/14

## **Introduction**

### **What is Scrutiny?**

The Local Government Act 2000 gave local authorities the power to scrutinise, in order to make local government and its decision-making process as open and transparent as possible, with greater public accountability. These powers have been extended by the Local Government & Public Involvement in Health Act 2007 along with the Local Democracy Act 2009 to cover a wide range of partners.

Scrutiny Panels in Enfield have a key role to play in:

- providing a 'critical friend' challenge to the executive policy makers and decision takers;
- providing a mechanism for the voice and concerns of the public and other local stakeholders to be heard;
- contributing towards the development of policy & strategy;
- driving improvement in public services;
- conducting robust evidence based reviews carried out by independent minded councillors who lead and own the process.

### **Scrutiny in Enfield**

In Enfield the support to scrutiny is provided through the Corporate Governance Division, which includes the specialist scrutiny support unit.

The Overview & Scrutiny Committee (OSC) managed the overall scrutiny function, with 6 Panels which from May 2013 covered the following areas:

- Children & Young People
- Crime and Safety & Stronger Communities\*
- Health & Wellbeing
- Housing, Growth & Regeneration\*
- Older People & Vulnerable Adults
- Sustainability & Environment

\*These two Panels are chaired by members of the Opposition Group on the Council.

The work undertaken by scrutiny is based on work programmes set at the start of each year. Each Panel operated with the councillors and other co-opted Members, aiming to gather as much evidence as they can before proposing improvements and changes for the Council, NHS bodies, the local Community Safety Partnership or other partners to consider.

The Panels also sought to encourage public participation and the involvement of residents, customers, partner agencies and staff in the scrutiny process.

## **Councillor Call for Action (CCfA)**

Councillor Call for Action (CCfA) is a service that provides ward councillors with the ability to raise local issues of concern formally through scrutiny. These are issues which members have tried to resolve without success. Scrutiny's role in the CCfA process is a "means of last resort", with issues only being raised through scrutiny once all other resolution avenues have been exhausted. The process for dealing with CCfAs has been designed to focus on outcomes and resolutions for councillors and the local community rather than on processes. It sits alongside existing mechanisms for councillors to resolve issues, whilst still meeting the statutory duty placed on scrutiny to consider issues raised and respond in a timely manner.

## **Petitions**

The Overview and Scrutiny Committee has responsibility, under the Council's petitions scheme, for receiving petitions with 1,375 or more signatures and for dealing with any appeals on the steps the Council has taken in response to the submission of a petition.

## **Officer Support**

The Scrutiny function also supported the Council's outreach work, including in particular the Area Forums, bringing together all our citizen involvement work.

## **Overview and Scrutiny Committee**

### **Committee Members:**

Cllr Toby Simon (Chair)  
Cllr Alan Sitkin (Vice- Chair)  
Cllr George Savva MBE  
Cllr Alev Cazimoglu  
Cllr Rohini Simbodyal  
Cllr Michael Rye OBE  
Cllr Edward Smith

### **Statutory Co-optees:**

Alicia Meniru & 1 vacancy (Parent Governor)  
Simon Goulden (other faiths/denomination)  
Mr Tony Murphy (Catholic Diocese rep)  
Vacancy (CofE rep)

Overview and Scrutiny Committee has responsibility for the leadership, management and co-ordination of the Council's scrutiny function. The Committee approved an annual scrutiny work programme, so as to ensure that each Panel's time was effectively and efficiently utilised and also managed the scrutiny of the Council's annual budget consultation.

The Committee is also responsible for dealing with the call-in procedure. This allows Members of the Council to require that the implementation of decisions taken by Cabinet, individual Cabinet Members or Directors be suspended to enable further review.

During 2013/14 the Committee dealt with 14 call-ins.

The Committee also has responsibility for initial consideration of any Councillor Calls for Action (CCfA) referred to scrutiny. CCfA provides members with an opportunity to formally raise issues of local concern with scrutiny where other methods of resolution have been exhausted. Whilst no issues have been referred onto the Committee for consideration this year, this reflects the successful role played by the Corporate Scrutiny officer team as "gatekeeper" in seeking to resolve issues, without the need for referral onto scrutiny. The success achieved under Enfield's CCfA continues to be recognised nationally, particularly in terms of the support to members in their representational roles.

The Committee has responsibility, under the Council's petitions scheme, for receiving petitions with 1,562 or more signatures and for dealing with any appeals on the steps the Council has taken in response to the submission of a petition. *Outcomes from Petition Report to be included.*

The Committee held its Annual Budget Meeting in January to review the outcome of the budget consultation. Detailed analysis of the substantial savings proposed



focussed on the robustness of the estimates and their consistency; and on the risks they posed in implementation.

The general work programme of the Committee has included monitoring performance of the Council's Revenues & Benefits Service, including the progress being made around the Welfare Reforms. The Committee has also kept a "watching brief" on the outcome of the Council's review into the use of consultants, interim and agency staff, linked to its wider interest in development of the Council's budget and consultation process. Regular updates also continue to be provided monitoring use of the Council's urgency procedures.

As part of its management and co-ordination role, the Committee has undertaken an annual evaluation of the scrutiny function as well as monitoring the progress being made with the implementation of recommendations from scrutiny reviews.

## **Older People & Vulnerable Adults Scrutiny Panel**

### **Panel Members:**

George Savva MBE, (Chair)  
Denise Headley, (Vice Chair)  
Ali Bakir  
Patricia Ekechi  
Elaine Hayward  
Eric Jukes  
Derek Levy  
Chris Murphy  
Geoffrey Robinson

### **Non-Voting Co-optees:**

William McKay Over 50s Forum representative  
Rasheed Sadegh-Zadegh

The remit of the Panel was to consider adult social care provided by the Council and partners (such as the NHS), implementation of national policy and local issues which might affect service users, older people and vulnerable adults in the Borough.

Panel Members began the year with a visit to the Formont Centre where staff and patients welcomed the Members on their tour of the centre. Members were highly impressed and felt that it was a great achievement by all those involved.

Following presentations on hospital discharge delays the Panel agreed to set up a working group jointly with the Health & Wellbeing Scrutiny Panel to look at the actions being taken to reduce delayed discharges from local hospitals. Members of both Panels visited in January the newly opened discharge ward at Chase Farm Hospital and the Older Peoples Assessment Unit.

A key aspect of the Panel's work was holding to account adult safeguarding. The Chair of the Adult Safeguarding Board attended to present their 2012/13 Annual Report. The number of referrals received by adult social care increased this year, though largely as an increase in awareness following on from high profile national cases. Where published Care Quality Commission inspection reports on local providers show cause for concern these are incorporated into the work programme, particularly the performance of care homes or home care providers used by the Council.

The annual 'Local Account' consultation covering performance of the Council's adult social services over the preceding year was discussed. Analysis of the data shows that Enfield is on the same level with others in some areas, but for a large number we are above average. Additionally the Panel were briefed on the Adult Social Care Peer Challenge Review which took place in Enfield July 2013 and the subsequent Action Plan. Their findings for Enfield were very positive.

Budget consultation proposals for 2013-14 were presented to the Panel in December 2013 where the Panel endeavours to ensure the best possible services are delivered

in the light of the financial challenges and that vulnerable people continue to have a voice, independence and are kept safe. Progress updates on the implementation of the joint LBE/NHS strategies including Intermediate Care and Enablement, End of Life, Stroke, Carers and Dementia were received. The Scrutiny Panel requested further information about the cost-benefits of the Intermediate Care and Enablement service.

The Panel received a briefing on progress of the new Voluntary and Community Sector Adult Social Care Strategic Commissioning Framework and the first phase of a review of adult social care grants that is ensuring they are appropriate and provide value for money.

An annual briefing was received in respect of Social Services income collection and debt write-offs that confirmed continued improvements are being made. Since the last report there has been an overall 4% increase in income collection in 2012/13.

The Panel was disappointed in delays to the re-provision of the Elizabeth House residential/nursing home but was pleased with the decision to build the home and separately procure a care service contract. The Panel wished to continue its involvement in the project's ongoing engagement with residents, their families and other stakeholders.

The Panel continued to support the wider promotion of Assistive Technology to improve independence and safety. The latest developments in assistive technology were demonstrated and proposals to promote the service were outlined.

Due to the interest from all Members the full Panel, rather than the previous Working Group, was updated on progress in the Personalisation of Care agenda and on the Direct Payments in Residential Care Homes Pilot for the Department of Health, E-marketplace developments, the Resource Allocation System and other IT issues.

The Panel continued to be briefed on issues relating to the remit, such as the impact of Welfare Reform and the Government's Social Care Funding Proposals (Care Bill) for changes proposed for 2015 and 2016.

The Panel congratulated the HHASC team who brought their innovative new Keeping House Scheme to the Panel which gives an option to people going into residential care of leasing their property to the Council. The Panel were once again greatly impressed by the volunteer Quality Checkers who attended to outline their current programme of inspection visits to Enfield's provider services, private care homes and to people receiving care at home and their future plans.

The Panel gave its support to the Joint LBE/LBE Joint Dementia Strategy and Enfield's Dementia Action Alliance proposals to promote dementia awareness and improve the lives of those with dementia and their families. The year ended with the Panel assisting the Alzheimer's Society in holding an event in April to promote the newly launched London Dementia Manifesto and Dementia Friends.

The Panel welcomed and very much appreciate input from residents and are always very pleased when members of the public take the time to attend Scrutiny Panel meetings.

## **Children and Young People's Scrutiny Panel**

### **Panel Members:**

Councillor Rohini Simbodyal (Chair)  
Councillor Jon Kaye (Vice Chair)  
Councillor Glynis Vince  
Councillor Chris Deacon  
Councillor Marcus East  
Councillor Nneka Keazor  
Councillor Caitriona Bearryman  
Councillor Kate Anolue  
Councillor Ann Zinkin

### **Statutory Co-optees:**

Alicia Meniru (Parent Governor Representative),  
Vacancy (Church of England Diocese),  
Vacancy (Catholic Diocese),  
Simon Goulden (representing other faiths /denominations)

### **Non Voting Co-optees:**

Sally Moore (Primary Headteacher' Conference),  
John Kerr (Secondary Headteacher' Conference),  
David Byrne (Enfield Colleges Principals Group),  
Enfield Youth Parliament representatives (EYP).

This panel scrutinised the full range of children's services including education, schools, early years, youth services and social care services for children and young people.

### **New Developments**

Engagement and the views of young people were particularly important to the Panel, therefore, at every Panel meeting the Youth Parliament had an item on the agenda to update the Panel members on their activities and priorities. The Panel have found this item very useful and it links into the work they were undertaking. Over the four years that the Enfield Youth Parliament have been invited onto the Panel the partnership has developed and strengthened, and will continue to develop over the next municipal term.

### **Working Groups**

#### **Primary Pupil Places**

A final meeting of the Primary Pupil Places working group took place on the 5<sup>th</sup> February 2014. The Panel were satisfied that the department's plans for the Primary Expansion Programme were now based on a robust set of data, using both the national GLA figures, but in addition to that, local data from housing, registrars and Health was now collated to give a more up to date indication of the numbers of places needed. A higher amount of flexibility has been built into the system which members on the working group had pressed for in the earlier stages of the review. Whilst there

will continue to be an increase in demand over the next few years, members felt assured that the department were more prepared for the numbers required.

### **Getting Young People into Employment Education & Training.**

The Children and Young People's scrutiny panel set up a working group to review how the Council and its partners can best achieve a long term reduction in the number of young people not in education, employment and training after leaving school.

Councillors wanted to investigate what was preventing young people accessing education employment or training by looking at the provision and support available, and barriers that they may face following their journey from school, through to college, or employment.

A number of recommendations have been discussed with Officers from the department and these will be formally agreed and developed in the next municipal year, through the Overview and Scrutiny Committee.

### **Panel Meetings**

In the full Panel meetings, the panel received detailed reports and presentations examining issues such as, the mentoring strategy, the Change and Challenge programme, Infant mortality, school exclusions and attendance figures, the role of the Enfield Compact, the Pupil Premium, Raising of the Participation age, and the school improvement strategy.

Budget reductions were a major concern and a detailed discussion around the difficulties in putting forward the budget Proposals for the Schools and Children's Services department took place. The Panels views were fed into the Overview & Scrutiny Committee Budget Consultation.

Finally, regular monitoring updates were received on the work of the adoption and fostering Teams, children's social care complaints, recruitment and retention of social workers, and the Local Safeguarding Children's Board Business Plan.

## **Crime & Safety & Strong Communities Scrutiny Panel**

### **Panel Members:**

Councillor Michael Rye OBE (Chair)  
Councillor Ingrid Cranfield (Vice-Chair)  
Councillor Caitriona Bearryman  
Councillor Lee Chamberlain  
Councillor Yusuf Cicek  
Councillor Ahmet Hasan  
Councillor Simon Maynard  
Councillor Glynis Vince  
Councillor Ozzie Uzoanya

### **Non-Voting Co-optee:**

Irene Wilson (Enfield Police Partnership Group –Management Committee)

The Crime and Safety and Strong Communities Scrutiny Panel covered all aspects of crime and safety issues, including fear of crime, anti-social behaviour, drug and alcohol misuse and emergency planning. This year the Panel has continued to work in partnership with the Metropolitan Police and a range of other stakeholders, and has welcomed public attendees especially CAPE Chairs who have made a valuable contribution to the work of the panel.

The Panel continued to engage with and support the Safer & Stronger Communities Board (SSCB, Enfield's Community Safety Partnership) with consultation around its Partnership Plan and priorities. This has involved specific consultation events being arranged with harder-to-reach sections of the community, including young people, adults with physical disabilities, adults with mental health disabilities and the Somali and Congolese communities. The priorities identified in the SSCB Partnership Plan for 2014/15 will be used to inform the work of OSC next year.

The Panel has commented and provided a monitoring overview on the performance of the SSCB. The Panel also receives an update at each meeting on local police numbers.

Specific working groups were set up this year on the following:

### **Anti-social behaviour**

This has involved meeting with officers from Community Safety, Environmental Crime, Parks, Parks Police and the Metropolitan Police to collect evidence on the issue. The working group also observed a shift of the Council's Out of Hours noise nuisance team and visited local parks.

### **Risks to young women from violence in relation to gangs**

This has involved reviewing work currently undertaken on this issue and included briefings from officers from the Metropolitan Police, Community Safety and Safeguarding Children. The working group also considered the final report by the Office of the Children's Commissioner (OCC) into Child Sexual Exploitation in Gangs and Groups. However, Enfield specific research on this issue was not available, but is

anticipated shortly, so this work will be carried forward into OSC's work next year. Based on the review of national research in this area, the working group reiterated and reinforced its advice on identifying and intervening early with young women at risk of violence in relation to gangs.

The Panel received a report on Transforming Rehabilitation on the changes to probation and how these changes are being implemented in Enfield. They agreed to look at this again in the future to see what effect the changes have had once they have been implemented.

Other issues considered over the year have included updates on the Gang Strategy, Stop & Search in the borough, the Environment Consultation Charter, proposals for the new Safer Neighbourhood Board and the Gang Call-in process. They have also received briefings on the effectiveness of CCTV, property crime, and 'Protecting people, promoting health – a public health approach to violence prevention for England'.

The Panel has looked to maintain its strong links with the SSCB, as its role continues to develop, and provides regular updates on its scrutiny activity for the Board.



## **Sustainability and the Living Environment Scrutiny Panel**

### **Panel Members:**

Councillor Alan Sitkin (Chair)  
Councillor Joanne Laban (Vice Chair)  
Councillor Ali Bakir  
Councillor Yasemin Brett  
Councillor Jayne Buckland  
Councillor Robert Hayward  
Councillor Dino Lemonides  
Councillor Paul McCannah  
Councillor Daniel Pearce

The panel scrutinised environmental policy as well as ancillary areas of concern including parks/open spaces, leisure and recreation. The two internal council departments coming under the panel's remit were Environment and Regeneration, Leisure and Culture.

The planning session for the work programme attained cross-party input with a target of 20 items for discussion throughout the year. In order to allow for additional ad hoc items to be considered, a number of spare slots were held open. By year end, however, a total of 20 items had been duly scrutinised.

Following the successful format of previous years, the panel agenda split between input from Council services and external speakers presenting relevant topic areas. As for the work programme itself, this was divided into four thematic sections: Enfield 2020; transport; street scene; and other items.

The first panel meeting of the year welcomed a delegation of Councillors and Officers from South Africa visiting to see how democracy and governance operate in England.

The Enfield 2020 work strand included scrutiny of RE:FIT, the Salmon's Brook flood alleviation scheme, biodiversity in Enfield and Sustainable Drainage Systems (SuDS)

- Re: the RE:FIT programme, the Panel were told that the Council had approved a total of £1.7 m funding in this area on an 'Invest to Save' basis. The main aim is to reduce energy consumption (hence bills) in schools and corporate buildings.
- Re: the Salmon's Brook flood alleviation scheme, regular updates have been provided to the panel since the Environment Agency's original presentation. The latest item allowed Members to consider on-going customer engagement/communications plus site issues for local residents.
- Re: biodiversity, the Panel received an update on the Council Action Plan in this area. Among the many positive elements, Members were interested in the Corporate Tree Strategy; LBE's 'one for one' programme; and efforts to eradicate Japanese knotweed from the Borough in summer 2014. A biodiversity working group has been established to encourage council-wide commitment to achieving biodiversity targets.
- Re: SuDS, this approach to drainage is far more sustainable than other methods and designed to reduce the negative environmental impacts of urban

surface water run-off. During the period 2010-14, the Panel instigated and continued to expand the Council's working partnership with Thames21, a water quality NGO. The Salmon's Brook Healthy River Challenge is a community project that will benefit from the inclusion of SuDS.

The transport work strand included 20 mph zones, air quality and sustainable transport (smart cities).

- Re: 20 mph zones, the Panel discussed regulations governing 20mph zones, design features and the associated benefits and drawbacks.
- Re: air quality, this item was first scrutinised in 2010 and constitutes on-going concern for the Panel. A cross-party campaign group called 'Clean Air in London' was invited to present to the Panel and outline how Enfield compares to other parts of London in air quality terms. The LBE Air Quality Action Plan was praised for its proactive efforts.
- Re: sustainable transport. INTEL gave a presentation detailing their collaborative approach to smart data projects and how this might work to Enfield Council's benefit in the future. Sustainability, education programmes and air quality were discussed, with one outcome being that INTEL has agreed to fund 100 air quality monitors in the Borough.

The street scene work strand included street cleansing, public houses, highway maintenance and street lighting.

- Re: street cleansing. Additional resources have been identified to achieve environmental enhancements by targeting areas with high levels of detritus. New equipment and additional staffing is leading to greater customer satisfaction.
- Re: public houses. The Panel heard that since 2008, approximately 10% of public houses have closed in the Borough. The Localism Bill would allow members of the community to investigate the possibility of co-ownership of public houses threatened with closure.
- Re: highway maintenance. The Panel considered the Highway Maintenance Plan, analysing the current processes and procedures used to maintain carriageways and footways.
- Re: street lighting. The Council's trimming and dimming work should save Enfield over £500,000 per annum. In addition, it was noted that the policy had had no impact on crime levels.

In addition to these thematic topics, the Panel scrutinised several other items.

- Planning, new legislation and Enfield's performance in processing planning applications.
- The Olympic Legacy, with both Panel Members and the public commending the Council's Olympic legacy work to date and listening to proposals including health improvements, festival events, park opportunities and sport and physical activity opportunities.
- Environment Consultation Charter. The Panel was given an opportunity to influence the development of the charter, which will set out what customers can expect from different types of consultation.
- Forty Hall grounds maintenance. Heritage Lottery Fund grants finance the restoration of the grounds and associated schemes.

- E-waste, with the Panel being informed of the process for the disposal of electronic waste in the Borough
- London Orchard Project. The Panel welcomed this outside body, which highlighted how orchards are restored to act as a community focus in urban areas. Jubilee Park has recently benefitted from the development of an orchard.
- Review of the Environment Department's Action Plan. The Panel noted that the plan's three sections reflected the remit of the Department's three Assistant Directors and was devised in consideration of resident surveys, key risks, fairness and community cohesion.
- Allotment Security. The Panel heard the concerns of local plot holders and a site visit was arranged to look at specific issues.

Lastly, as part of the Panel's annual business, it scrutinised the implications for related service areas of this year's Council budget, while passing comments on to the Overview and Scrutiny Committee for further consideration.

## **Health & Wellbeing Scrutiny Panel**

### **Panel Members:**

Alev Cazimoglu (Chair)  
Anne-Marie Pearce (Vice Chair)  
Kate Anolue  
Alan Barker  
Christiana During  
Patricia Eketchi  
Ahmet Hasan  
Tom Waterhouse  
Lionel Zetter

### **Non-Voting Co-optee:**

Tim Fellows

The Council has a statutory duty to review and scrutinise the planning and provision of health services within its area which was delegated, through the OSC, to the Health and Wellbeing Scrutiny Panel. Under the Health and Social Care Act (2012) and associated regulations these powers have been widened to cover independent healthcare providers commissioned by the NHS.

Work programme themes this year have continued to focus on the Barnet, Enfield and Haringey (BEH) Clinical Strategy, the London Ambulance Service and planned primary care improvements.

A special meeting was held in June 2013 to look at the BEH Clinical Strategy. The findings of the Council-commissioned, independent report was discussed with Enfield Clinical Commissioning Group (CCG) who were jointly, with Barnet and Haringey CCGs, to decide when to proceed with the implementation of the Strategy. The Panel voiced its concerns over data availability from the NHS, the population estimates used and the lack of progress in primary care in relation to the timetable for clinical changes. The London Ambulance capacity review was also discussed where Members had concerns following increased demand in Enfield and the need for additional paramedic staff. A number of monitoring updates were given on capacity issues raised by the Panel and the public.

Following the NHS decision in September 2013 to agree the timetable for closure of Chase Farm Hospital A&E and the transfer of maternity and other services, Enfield Council were granted a Judicial Review to challenge the timing of the decision. Previous evidence gathered by Scrutiny contributed to the judicial proceedings. Following this unsuccessful challenge, the Leader of the Council asked the Health & Wellbeing Panel to continue to monitor the Clinical Strategy, particularly A&E and Maternity services. Panel Members visited both North Middlesex University Hospital and Barnet Hospitals Maternity departments during the year and met patients and staff although the new maternity facilities had not been completed. Whilst at Barnet Hospital Members toured the newly extended A&E facilities.

Local incidents between December and February involving patients waiting on trolleys, long A&E waits and queuing ambulances outside A&E departments led the Panel to

seek assurance from Enfield CCG, as commissioners, to ensure the improved delivery of services to Enfield residents.

A joint Health and Wellbeing/Older People and Vulnerable Adults Scrutiny Panels working group was established to look at the actions being taken to reduce delayed discharges from the local hospitals. Members of both Panels visited the newly opened discharge ward at Chase Farm and the Older Peoples Assessment Unit.

The Panel were briefed on the recommendations of the Francis Inquiry to inform the future work of the Panel. In this regard, Barnet and Chase Farm NHS Trust were called to account regarding the recent Care Quality Commission (CQC) inspection report on their visit to Canterbury Ward. The Trust also informed the Panel of significant problems identified with their non-urgent referrals pathway. Progress with the latter action plan to resolve the significant backlog was reported back at the final meeting.

Following the development of a joint Enfield Council and Enfield CCG Mental Health commissioning strategy it was agreed that the Panel look at Mental Health Services during the year. Barnet, Enfield and Haringey Mental Health Trust (BEH-MHT) described planned changes to access arrangements for their services and the increased local demand for services despite reduced funding. The Panel also received BEH-MHT's new 2013-18 Clinical Strategy.

The Chair and Vice Chair attended several meetings of the North Central London Joint Health Overview and Scrutiny Committee (NCL JHOSC) which covered mental health items such as the CQC inspection reports on the Oaks Unit and Older People's wards at the MHT's Chase Farm site, St Ann's Hospital admission wards and mental health funding variations over the north central London area. A meeting in late March 2014 discussed initial findings of a joint CCG/BEH-MHT commissioned independent mental health service needs and resources report.

Key achievements in 2013 of the Council's Public Health team and their roles and responsibilities were outlined to the Panel in November. Members were keen to monitor the Council's contribution to improving health in the Borough.

The Panel welcomed in January the Chair and Chief Executive of Healthwatch Enfield to explain the development of the organisation and discuss the potential for working with Scrutiny in promoting greater involvement of local people in health and social care services.

The Panel welcomed the interested members of the public and representatives of local organisations who attended and made valuable contributions to the meetings.

## **Housing, Growth and Regeneration Scrutiny Panel**

### **Panel Members:**

Cllr Edward Smith (Chair)  
Cllr Ozzie Uzoanya (Vice Chair)  
Cllr Caitriona Bearryman  
Cllr Yasemin Brett  
Cllr Christopher Cole  
Cllr Ertan Hurer  
Cllr Tahsin Ibrahim  
Cllr Henry Lamprecht  
Cllr Michael Lavender

### **Co-optees**

Suhas Khale, Chair of the BME Housing Steering Group

The Panel scrutinised housing operations, technical services and property services provided in-house and via Enfield Homes. In addition, the Panel covers regeneration, enterprise and employment issues. The two internal council departments coming under the panel's remit were Housing, Health and Adult Social Care and Regeneration, Leisure and Culture.

The Panel welcomed Suhas Khale as a co-optee, bringing a wealth of experience as Chair of the Black and Minority Ethnic Housing Steering Group.

Major changes to housing and welfare policy over the past municipal year have been introduced by the Coalition Government. The Panel and officers spent considerable time and effort trying to assess the implications of these changes for Enfield and 3 separate briefings were presented to the Panel during the year, covering benefit caps and the under-occupancy subsidy.

The housing element of the Work Programme focused on the HRA business plan, estate regeneration, homelessness strategy, transfer of Enfield Homes, the garage strategy and the mutual exchange scheme.

The panel were told that a balanced HRA business plan had been achieved with no capital shortfall. In addition, the Panel were interested to hear of the 80% increase in the 'Right to Buy' applications compared to the previous year.

Throughout the life of this current Panel, Members have maintained a watching-brief on estate regeneration. Over the last year, there have been two presentations to the Panel on the subject, detailing progress at Alma Road, Highmead, Ladderswood and the small sites around the Borough. Members were pleased to note that following a recommendation from the Panel, a communal satellite dish will be installed on the new Highmead development for the benefit of residents.

The Panel were advised that as a result of increased rental charges and issues with supply and demand it is increasingly difficult to find accommodation for the homeless

in Enfield. Many private properties in the Borough had been occupied by tenants from Barnet and Haringey. The Youth and Family Support team have assisted approximately 100 young homeless young people by re-uniting them with their families.

Enfield Homes, the arms-length management company established in 2008, will transfer back to the Council in March 2015. The panel noted the process and governance arrangements to be implemented to bring Enfield Homes back under Council control.

The consultation arrangements for the Garage Strategy were discussed, in conjunction with a review by external consultants. The Panel were informed that the current void rate was approximately 60% and customers who had recently relinquished their garage would be contacted to discover the reasons why. A further report will be provided to the Panel, detailing the outcome of the review.

The Mutual Exchange Scheme is currently in place to support families who may wish to move to another area for a variety of reasons, including mitigating the impact of the under-occupancy charge. The Panel heard that almost 1,000 homes in Enfield are registered on 'Home Swapper' the internet site which is available to all tenants who are considering a change of location. In total, 57 households completed an exchange during the past year.

The Panel received a number of reports relating to regeneration and opportunities for growth in the Borough.

The draft 'Employment and Skills Strategy 2014-17' came before the Panel for consideration and input and at the following Scrutiny Meeting, the final document was presented. With Enfield above the London average for unemployment the Panel welcomed the opportunity to comment on the strategic direction.

Another item which came before the Panel on two occasions was the 'Town Centre Management Framework'. The Regeneration Team were keen to hear the views of Members and issues relating to rental fees, traffic congestion and the influence of social media in promoting shopping centres were discussed.

The Panel were told that public consultation was key to the development of the strategy and the public engagement officer had been establishing a network of local people to influence the work.

The final document detailed how it was planned to develop and formalise partnership working to produce Town Centre Management Plans throughout the Borough. Members emphasised the need to engage with local Ward Councillors as most had a town centre in their ward.

'Garden Enfield' is the Council's overarching vision to develop a vibrant and sustainable market gardening industry by creating a centre of excellence for locally grown food to feed London and the UK as well as developing new opportunities for training, skills and employment for Enfield residents.

Growing methods, infrastructure and sustainability were discussed and the Panel were informed that commercial growing would commence with a 10 acre site. The aim, going forward, is to produce a business model which will be presented to Scrutiny at a future meeting.

The regeneration proposals for Ponders End and the Leaside District have been a regular item for scrutiny over previous years. The Electric Quarter has seen a reduction in the area available following the DCLG acquisition of land for the Heron Hall Academy. The Panel were concerned that the reduction of new properties available would adversely affect the rate of decant from the Alma Road development. A revised scheme for the regeneration of the Electric Quarter would now be produced.

In hearing further of the plans for Meridian Water, the Panel agreed to refer two items to the respective Cabinet Member. In summary, the issues related to restricting buy to let arrangements, the associated tax implications and the need to ensure continuity of design to enhance a sense of community.

As part of the Panel's annual business, the Panel scrutinised the Budget implications for the housing and regeneration service areas. Comments relating to the impact of temporary accommodation on the budget position and the budget consultation process itself were passed to the Overview and Scrutiny Committee for consideration.



### **The Public: Getting Involved**

Scrutiny needs the support and involvement of local people, service partners and community groups to ensure it continues to function effectively and welcomes contributions in any of the following ways:

- Suggesting suitable topics for a future Scrutiny investigation; or
- Getting involved in reviews on particular subjects under Scrutiny
- Visit [www.enfield.gov.uk/Scrutiny](http://www.enfield.gov.uk/Scrutiny)

It should be noted however that Scrutiny's role is not to deal with individual queries, concerns or complaints. Individual service issues or complaints need to be referred onto the relevant Department, ward councillors, dealt with through the Council's complaints or petitions procedures or raised at Area Forums or as Councillor Call for Actions.

We would welcome your views and comments on scrutiny and on the content of this report. If you would like to know more about the scrutiny function please refer to the contact information provided.

contact us via the Scrutiny page on the Council's website:  
[www.enfield.gov.uk/Scrutiny](http://www.enfield.gov.uk/Scrutiny)

Or  
Email: [scrutiny@enfield.gov.uk](mailto:scrutiny@enfield.gov.uk)

**Appendix A Engagement of Community/Stakeholders Giving Evidence in 2013/14**

*Every care has been taken to ensure that all organisations that were involved with scrutiny have been listed. We apologise if anyone has been omitted your contributions are still very much appreciated.*

- Age Concern
- Alzheimers Society
- Arc Theature
- Avenue Residents Association
- Barnet & Chase Farm Hospital Trust
- Barnet Enfield Haringey Maternity Committee
- Barnet, Enfield & Haringey Mental Health Trust
- Bishops Stopford
- Chesterfield and Bowes Federation Schools
- Carers and Parents of Enfield
- Carlene Firmin, MBE
- Centre for Public Scrutiny
- Christian Action Housing
- CIDA
- Circle Anglia HA
- Civic Society Forum
- Comedy School
- Craig Park Youth Club
- Deaf Project
- Ebony Peoples Association
- Edmonton Eagles Boxing Club
- Enfield Asian Carers Consortium
- Enfield Asian Welfare Association
- Enfield Business & Retail Association
- Enfield Children & Young Peoples Service
- Enfield College
- Enfield Community Empowerment Network
- Enfield Disability Action
- Enfield Homes
- Enfield Link
- Enfield Mental Health Users Group
- Enfield PCT
- Enfield Racial Equalities council
- Enfield Rotary Club
- Enfield Saheli
- Enfield Schools Sustainable Environment Network
- Enfield Voluntary Action
- Enfield Youth Parliament
- Eversley Primary School
- Faber Maunsell Consultants
- Facefront
- Faith Forum
- Fairtrade Steering Group
- Federation of Enfield Community Associations
- Federation of Enfield Residents' Allied Associations
- Flavasum Trust
- Friends of the Parks Groups
- Hanlon Centre
- Houndsfield and Churchfield Federation Schools
- JMP Consulting
- Kongolese Childrens Association
- Landlords Association
- London Ambulance Services Patient & Public Involvement Forum
- London Borough of Haringey
- London & Quadrant HA
- London Wildlife Trust
- Metal & Waste Recycling Limited
- Metropolitan Housing Association
- Metropolitan Police Authority
- Millenium Performing Arts
- Mind in Enfield
- NHS Enfield
- Network Rail
- North Middlesex University Hospital Patient & Public Involvement Forum
- North Middlesex University Hospital Trust
- Notting Hill Housing Association
- Oak Tree Care Services
- One-to-One
- Over 50's Forum
- Parent Engagement Panel

- Park Avenue Pre-School
- Parkinson's Disease Society
- Primary headteachers Forum
- Reservoir Residents Association
- Royal College of Nursing
- St Thomas Nursery
- Secondary headteachers Forum
- Starksfield Primary School
- Stroke Action
- Thames 21
- Total Healthcare Groups
- Transport for London
- Unison
- Victim Support
- Volunteers Centre
- Youth Engagement Panel
- West Lea School
- Zipcar

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# **Audit Committee Annual Report 2013/14**

## **CHAIRMAN'S INTRODUCTION**

I am very pleased to present this Audit Committee Annual Report for 2013/14 to both the Committee and to full Council.

The report shows that the Audit Committee has undertaken its role effectively, covering a wide range of topics and ensuring that appropriate governance and control arrangements are in place to protect the interests of the Council and the community in general.

I would like to thank all the members who served on the Committee during 2013/14. My thanks also go to Grant Thornton (external auditors) and to Council officers who have supported the work of the Committee and more specifically me in my role as Chairman.

Councillor Dino Lemonides  
Chairman

## **1. TERMS OF REFERENCE AND MEMBERSHIP**

The Terms of Reference of the Audit Committee are set out in the Council's Constitution (see Chapter 2.7 – paragraph 5). Our primary purpose is to ensure best practice in corporate governance and to enable the Council to discharge its fiduciary responsibilities in preventing fraud and corruption and arranging proper stewardship of public funds. The Terms of Reference have been assessed against CIPFA guidance.

We met 5 times during 2013/14, in addition to holding briefing sessions, as the need was identified. (See section 21).

During 2012/13 our membership was:

Councillor Dino Lemonides            Chairman

Councillor Tahsin Ibrahim            Vice Chairman

Councillors Jayne Buckland, Toby Simon, Michael Lavender and Terence Neville OBE JP.

## **2. THE COMMITTEE'S WORK PROGRAMME**

We agree a comprehensive work programme each year covering all aspects of our terms of reference. Members have a direct input into the content of this programme which is reviewed and monitored at each meeting. Items can be added if the Committee feels it appropriate.

The work undertaken during 2013/14 continued to support the following key areas:

- The Internal Audit Plan and the adequacy of the control environment of the Council – a primary role of Internal Audit.
- The relationship with the external auditors of the Council, working together to maximise the contribution to the assurance process.
- The Annual Governance Statement and working across the Council to assess overall governance arrangements.
- Risk Registers, the management of risk relating to the corporate and departmental risk registers, specific risk monitoring and promotion of risk awareness.

Specific areas that the Committee focussed on over the year are set out in Appendix A which lists the work undertaken by the Committee during 2013/14.

## **3. THE 2012/13 INTERNAL AUDIT ANNUAL REPORT**

In July 2013 we considered the 2012/13 Internal Audit Annual Report. This summarised the work of Internal Audit section for the year 2012/13

and included the Head of Internal Audit and Risk Management's annual opinion on the system of internal control.

We received a positive assurance that, in general:

- The systems of internal control were adequate for preventing significant risks of a strategic and operational nature materialising.
- The 2012/13 Internal Audit programme had seen a reduction in the number of Limited or No Assurance opinions given and a significant reduction in the number of Critical and High Risk findings identified, compared to 2011/12.
- A total of 72 audits were delivered in 2012/13. This incorporated changes made to the approved plan, including completing an additional six audits, cancelling or deferring 16 audits and changing the scope of five audits. High or Reasonable Assurance was given for 48 (84%) of the internal audits completed. The level of Limited or No Assurance opinions was reduced from 28% in 2011/12 to 16% in 2012/13.
- Management continued to engage with Internal Audit. However, the turnaround of management responses and implementation of internal audit recommendations needed to be improved to ensure that the Council's control environment remained robust and was able to mitigate the risks the Council faces.
- As the Council continues to transform, moving towards becoming a Coordinating Council, the focus on maintaining its control environment is important to ensure that it can achieve both its strategic and operational objectives. The organisation must continue to ensure that officers, partners and contractors continue to comply with the policies and procedures it has in place to safeguard assets, finances and service users.

#### **4. THE INTERNAL AUDIT PLAN 2014/15**

The Internal Audit Strategy, Plan and Internal Audit Charter 2014/15 was considered at our meeting on 5 March 2013. The Audit plan represents a key area of interest for the Committee and covers the activities around controls, assurance and governance arrangements within the Council. The plan showed how the resources of the Internal Audit team were to be applied to cover the key controls of the Council and address the risks that the Council faced. Regular reports throughout the coming year monitored the plan itself or specific aspects of activity around the Council's control environment. The Internal Audit Charter set out the purpose, authority and responsibilities of Enfield Council's internal audit service.

#### **5. INTERNAL AUDIT SERVICE**

The Committee has continued to monitor the work undertaken by the internal audit service, as part of the 2013/14 Internal Audit Plan with monitoring updates provided for each meeting. We focussed on progress



with the number of reviews addressing limited or no assurance recommendations through the work of the Counter Fraud Team.

## **6. RELATIONSHIP WITH THE EXTERNAL AUDITORS**

Representatives of our External Auditors (Grant Thornton) have continued to attend all meetings, making a welcome contribution to governance processes within the Council and the development of committee members. We have considered reports on a variety of issues including Certification of Grants Subsidy and Return of Financial Information, Accounts Audit Approach Memo, Financial Resilience, Property Disposals, Annual Report to those charged with Governance, Review of Use of CPO's and a presentation on '2016 Tipping Point, Challenging The Current'

In line with the Chartered Institute of Public Finance & Accountancy's 'A Toolkit for Local Authority Audit Committees' we also held private discussions with the external auditors and Head of Internal Audit & Risk Management.

Grant Thornton also met regularly with the Section 151 and Monitoring Officers to discuss and monitor matters of mutual interest.

## **7. THE ANNUAL GOVERNANCE STATEMENT**

In July and September 2013 we considered the 2012/13 Statement of Accounts which included the Annual Governance Statement. The Committee has continued to monitor progress in dealing with objections and closure of the accounts.

## **8. PROPERTY and CONTRACT PROCEDURE RULES**

On 7 November 2013, we considered the changes proposed to the Council's Property Procedure Rules (PPRs) and annual review of the Contract Procedure Rules (CPRs).

On the 25 September 2013 we received an update on the 6 monthly review of waivers issued under the Contract Procedure Rules (CPRs) with a further update at the meeting held on 5 March 2014.

## **9. COUNTER FRAUD WORK**

In January 2014 we considered the Counter Fraud Strategy, which had last been reviewed in 2009.

We have continued to take a close interest in the work being undertaken by the Counter Fraud Team with updates provided for each meeting on the activity being undertaken, and outcomes achieved in relation to housing and housing benefit fraud and internal fraud. We were pleased to note that:

- 11 individuals, including 6 prosecutions, had received sanctions for benefit fraud. Prosecution work had also commenced on a further 17 individuals.
- Over £400K of fraudulent benefit over payments had been identified.
- Working with Enfield Homes, the joint team had recovered 57 properties against a target for the year of 62
- the Housing Benefit team prosecuted 6 individuals with a prosecution value of £187,684.
- Work was ongoing as part of the National Fraud Initiative.

A number of counter fraud projects and initiatives have also been held aimed at improving fraud awareness and management including the successful launch of an e-learning fraud awareness training module aimed at raising staff awareness on fraud and corruption.

## **10. TREASURY MANAGEMENT STRATEGY STATEMENT & INVESTMENT STRATEGY**

In line with the revised Chartered Institute of Public Finance and Accountancy (CIPFA) Code of Practice for Treasury Management and Prudential Indicators, we considered the Treasury Management Strategy Statement & Investment Strategy 2014/15 to 2017/18 at its meeting on 5 March 2014.

## **11. INFORMATION GOVERNANCE (NOV 2013)**

In November 2013, we received a presentation on the Council's Information Governance and Corporate Records Management Policy which linked into a review of the Council's Information Governance arrangements undertaken by the Information Commissioner at the same time. The Committee agreed that good progress had been made and were satisfied with the update on the outcome of the ICO Audit.

## **12. REVIEW OF USE OF COMPULSORY PURCHASE ORDERS (CPOs)**

At the meeting held on the 25 September 2013, we reviewed the use of CPOs. In the opinion of the External Auditors, the Council was making appropriate use of CPOs to support its activities and in delivery of its strategic priorities. The review had focussed on two main areas of Council activity, these were i) bringing properties back into use and ii) regeneration projects in progress.

## **13. ENFIELD HOMES**

At our meeting held on 7 November 2013, Enfield Homes Audited Statement of Accounts 2012/13 was reviewed.

The Enfield Homes Annual Internal Audit Report for 2012/13 was also reviewed on 9 January 2014 and an update to this report was provided at the meeting held on 5 March 2014. The report highlighted the outcomes

from the audit work completed for 2012/13. 33 recommendations were identified as implemented, with one still in progress, relating to the production of a new asbestos management policy including domestic residences. All outstanding recommendations from two follow up audits had been implemented.

#### **14. WELFARE REFORMS**

At the meeting held on 7 November 2013, the Committee heard an update on the impact of the Government's Welfare Reforms in Enfield and the outcomes achieved to date. These included the benefit cap impact on households, discretionary housing payments, the spare room subsidy, rent collection, Council Tax support and the roll out of Universal Credit.

#### **15. SICKNESS ABSENCE**

An update on absence management trends and initiatives was received at our meeting held on 7 November 2013. The update had been requested by Members from the previous Audit Committee meeting held on 25 September 2013. There had been new interventions and initiatives introduced to reduce absence as was detailed in the report. A further update had been requested by Members to be heard at a future 2014 Committee meeting.

#### **16. SCHOOL LETTINGS SERVICE**

The School Lettings Service Audit Report was considered at the Committee meeting held on 9 January 2014. There had been an internal audit undertaken in 2012/13 to review the processes and controls in place relating to this Service. Booking Arrangements, fee collection, payments to schools, VAT and Criminal Record Bureau (CRB) procedures had been assessed by the Audit. A further update was requested by Members, for the meeting on 9 July 2014.

#### **17. DEBT MANAGEMENT AND INCOME COLLECTION PROCEDURES**

We received an update in September 2013 on income collection performance from April 2012 to March 2013. The report set out the type of income recovered from teams across the Council and provided collection performance levels against targets and debt recovery arrangements from April 2012 to March 2013.

#### **18. INTERNATIONAL FINANCIAL REPORTING STANDARDS**

We were pleased to note that, in the opinion of the External Auditors, the Council's financial statements gave a true and fair view of the financial position of the London Borough of Enfield as at 31 March 2013 and of its expenditure and income for the year then ended; and had been properly

prepared in accordance with the CIPFA / LASAAC Code of Practise on Local Authority Accounting in the United Kingdom 2012/13.

## **19. REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA)**

The Committee has also continued to receive quarterly reports on the Council's use of its powers under RIPA.

## **20. REMUNERATION SUB COMMITTEE**

At our meeting on 9 July 2013 we agreed to set up a Remuneration Sub Committee to ensure that the Council had transparent and robust processes on strategic pay policy and practice across the Council.

The sub-committee was made up of three members – two from the majority party and one from the opposition. The Chief Executive, as head of paid service, Cabinet Member for Finance and Property and a senior Human Resources officer also attend meetings as non voting members.

In 2013/14 the sub committee met three times and discussed

- Public Health Pay Structure
- National Pay Award for NJC (National Joint Council) For Chief Executives And Chief Officers
- Assistant Director Performance Reviews 2012/13
- Statutory Pay Policy
- NJC Pay Award
- Comparative Chief Officer Pay Rates
- Director's Appraisal Scores 2012/13
- Statutory Pay Policy Update
- Chief Officer Pay Claim
- Voluntary Reduction of Hours Policy

Following changes agreed to the Council's decision making structure by Council on 11 June 2014, it has now been agreed that the work of the Sub Committee be included within the amended Terms of Reference for the Audit Committee. This means the Sub Committee will no longer continue to operate, with the Audit Committee Terms of Reference amended to take account of this change.

## **21. TRAINING AND BRIEFING SESSIONS**

The following sessions were held during 2013/14:

- New EU Procurement Directives Briefing

We propose to continue to hold regular update/briefing sessions on issues within our terms of reference throughout 2014/15.

**22. WORK PROGRAMME 2014/15**

We have agreed our work programme for the current year.

**23. CONCLUSION**

Overall we feel that we fulfilled our role and responsibilities successfully during 2013/14. We would like to express our appreciation to staff both within the Council and our External Auditors who have contributed to our work and supported us throughout the year.

### Summary of Audit Committee Work Programme 2013/14

Date of Meeting	Reports Considered
9 July 2013	<ul style="list-style-type: none"> <li>• 2012/13 Annual Statement of Accounts</li> <li>• Annual Governance Statement</li> <li>• Debt Management &amp; Income Collection Procedure - update</li> <li>• External Audit Progress Report – July 2013</li> <li>• Internal Audit Progress Update</li> <li>• Scrutiny of Regulation of Investigatory Powers Act 2000 (RIPA) – update</li> <li>• Grant Certification Work Plan – Year ended 31 March 2013</li> <li>• 2012/13 Internal Audit Annual Report</li> <li>• Audit Committee Annual Report 2012/13</li> </ul>
25 September 2013	<ul style="list-style-type: none"> <li>• External Auditors Annual Report to those Charged with Governance (ISA260)</li> <li>• LBE Audited Council Statement of Accounts 2012/13 &amp; Annual Governance Statement</li> <li>• Municipal Mutual Insurance (MMI) Update</li> <li>• Contract Procedure Rules – Waivers Update (6 Monthly)</li> <li>• Debt Management &amp; Income Collection Procedure Report</li> <li>• Internal Audit Progress Update 2013/14</li> <li>• Scrutiny of Regulation of Investigatory Powers Act 2000 (RIPA) – update</li> <li>• Review of Financial Resilience (Grant Thornton)</li> <li>• Review of Use of CPO's (Grant Thornton)</li> <li>• External Audit Progress Report – September 2013</li> <li>• Key Decision Thresholds</li> </ul>
7 November 2013	<ul style="list-style-type: none"> <li>• London Borough of Enfield: Annual Audit Letter 2012/13</li> <li>• Enfield Homes Audited Statement of Accounts 2012/13</li> <li>• Update on Objections to the 2012/13 Audited Statement of Accounts</li> <li>• Revised Property Procedure Rules (PPR)</li> <li>• Welfare Reforms Update</li> <li>• Information Governance Update</li> <li>• Human Resources Update on Tackling Sickness Absence</li> <li>• Key Decision Thresholds</li> <li>• 2013/14 Audit &amp; Risk Management Service Progress Report</li> <li>• External Audit Progress Report 2013/14 – November 2013</li> </ul>
9 January 2014	<ul style="list-style-type: none"> <li>• Update of the Objections to the Statement of Accounts 2012/13</li> </ul>

	<ul style="list-style-type: none"> <li>• Enfield Homes Annual Internal Audit Report for 2012/13 &amp; Plan of work for 2013/14</li> <li>• Audit of Annual Accounts: Update on Management of Tenancy Agreements – Enfield Homes</li> <li>• School Lettings Service Audit Report</li> <li>• Scrutiny of Regulation of Investigatory Powers Act 2000 (RIPA) – Report &amp; Procedure Change Update</li> <li>• External Audit Progress Report 2013/14 – January 2014</li> <li>• External Audit Certification Report 2012/13</li> <li>• Counter Fraud Strategy</li> <li>• 2013/14 Audit &amp; Risk Management Update Report</li> </ul>
5 March 2014	<ul style="list-style-type: none"> <li>• Enfield Homes Annual Internal Audit Report for 2012/13 &amp; Plan of work for 2013/14 - Update</li> <li>• Council's 2014/15 Treasury Management Strategy &amp; Prudential Indicators</li> <li>• External Audit Presentation – '2016 Tipping Point, Challenging The Current'</li> <li>• Contract Procedure Rules – Review of Waivers: September 2013 – February 2014</li> <li>• Scrutiny of Regulation of Investigatory Powers Act 2000 (RIPA) – update</li> <li>• Annual Governance Statement – Action Plan</li> <li>• External Audit Progress Report – March 2014</li> <li>• External Audit Plan 2013/14</li> <li>• Draft 2014/15 Internal Audit Plan &amp; Internal Audit Charter</li> <li>• 2013/14 Audit &amp; Risk Management Service Progress Report</li> </ul>

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## AGENDA ITEM 12.2

### Audit Committee: Terms of Reference

#### COMPOSITION

The Audit Committee is composed of nine Members, comprising seven members of Council and two Independent non voting Members (members who are not a Councillor) with the Chairman and Vice Chairman being appointed at full Council. Membership to be drawn from the non-executive element of the Council and by law remain politically balanced.

(updated: Council 02/03/11)

#### QUORUM

The quorum for the Committee is 3 Members.

#### PURPOSE

The Council has established an Audit Committee whose primary purpose is to ensure best practice in corporate governance and to enable the Council to discharge its fiduciary responsibilities in preventing fraud and corruption, and arranging proper stewardship of public funds.

The Committee will generally meet five times per year, with dates included in the Council calendar. Further meetings can be arranged on an ad hoc basis as appropriate.

The Committee will operate within the requirements of the Access to Information Act but will at times have to consider certain 'exempt' issues in private session.

The Committee will report directly to full Council.

#### TERMS OF REFERENCE

To consider:

##### Internal Audit

- i) The annual Internal Audit ~~and Risk Management~~ report, including the Head of Internal Audit and Risk Management's annual opinion over the Council's assurance framework and internal control environment.
- ii) ~~The Council's assurance framework and internal control environment.~~ **The annual risk-based plan of internal audit work, from which the annual opinion on the level of governance, risk management and internal control can be derived. The plan will include the budget requirement and resource plan in terms of audit days needed to deliver the programme of work.**
- iii) **The internal audit charter, defining the service's purpose, authority and responsibilities. The charter will cover arrangements for appropriate**

**resourcing, define the role of internal audit in fraud-related work and set out arrangements for avoiding conflicts of interest.**

- iv) ~~Reports dealing with the management and performance of the Audit and Risk Management Division as the providers of Internal Audit Services.~~ Regular updates from the Head of Internal Audit and Risk Management on audit and investigation activities. These will include progress on delivering the annual programme of work, emerging themes, risks and issues and managements responsiveness in implementing recommendations and responding to Internal Audit. **In line with requirements of the Public Sector Internal Audit Standards, performance of the Internal Audit Service and the results of quality assurance and improvement activities will also be reported.**
- v) Specific Internal Audit reports agreed between the Chairman and the Director of Finance, Resources & Customer Services or the Chief Executive.
- vi) The Council's policies on 'Raising Concerns at Work' and the 'Anti fraud and corruption strategy'.
- vii) The implementation of relevant legislation relating to fraud and corruption.

To be deleted from the existing Terms of Reference:

- ~~• reports dealing with the management and performance of the Audit & Risk Management Division as the providers of Internal Audit Services~~
- ~~• To monitor the effectiveness of the internal control and governance systems~~

### **External Audit**

- i) The External Auditor's Annual Letter and relevant reports.
- ii) Specific reports as agreed with the External Auditor.
- iii) To comment on the scope and depth of external audit work and to ensure it gives value for money.
- iv) To consider the External Auditor's Report to those charged with governance from the audit of the accounts.

### **Risk Management**

- i) To monitor the effective development and operation of risk management and corporate governance in the Council to ensure compliance with best practice.

### **Procurement and Contracts**

- i) To maintain an overview of the Council's Constitution in respect of contract procedure rules, financial regulations and relevant codes of conduct and protocols.
- ii) To consider reports on waiving of contract procedure rules.

### **Other issues**

- i) To approve the Council's annual Statement of Accounts.
- ii) Any matters referred to it from the Monitoring Officer's meetings.
- iii) To review any issue referred to it by the Chief Executive or a Director, or any Council body for determination.
- iv) Adopt Enfield's Council Tax base.
- v) To prepare an Annual Report for submission to Council. The Annual Report will contain information on the work done by the Committee over the past year and outline work to be done in the year to come.
- vi) The Council's Annual Governance Statement and to formally agree it.
- vii) To review quarterly updates on the use of Regulation of Investigatory Powers Act 2000 (RIPA).
- viii) To commission work from internal and external audit.

(Updated: Council: 10/11/10)

- ix) To oversee strategic pay and remuneration issues relating to senior management, with the following specific functions:
  - a) To determine whether there was any requirement for a formal review on the relevant pay and remuneration markets;
  - b) Where necessary, to commission relevant research data analysis;
  - c) To review any corporate remuneration issues arising out of the Council's pay progression policies and practices;
  - d) To consider any proposals made by Central Government in respect of the pay and remuneration of senior managers.
  - e) To make recommendations to the Cabinet, and Council if appropriate on strategic pay and remuneration issues relating to staff in posts graded Assistant Director, Director and Chief Executive, plus other salary scales with similar levels of remuneration eg. some Soulbury scales.
  - f) To consider all elements of the Council's senior management remuneration package, including
    - levels of consolidated/fixed salaries;
    - elements of variable non consolidated salary payments;
    - any additional pay or non pay benefits that could be considered as part of the total remuneration package;
    - processes for determining the pay progression of staff;
    - termination payments packages;
    - parameters and process for appointing senior interim or agency staff.

The remit of the Committee will not extend to consideration of the level of remuneration of individual members of staff (within the context of the agreed policy) as these will be covered by individual contracts of employment.

(Updated: Council 11/6/14)

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**COUNCILLORS' QUESTIONS: 16 July 2014****Questions for Cabinet Members****Question 1 from Councillor Neville to Councillor Taylor, Leader of the Council**

It the light of the decision not to appoint formal scrutiny panels, and given Labour's professed desire to maintain and improve accountability, and with a view to making Council meetings more user friendly to the press and public, would he consider moving Councillors' Questions to the beginning of the Council agenda, and extending the time allowed to one hour, at all meetings except the Council Tax setting meeting.

**Reply from Councillor Taylor:**

The Council has an established process for considering changes to its constitutional procedures, including the rules of debate for Council meetings. This is that the matter is discussed at the cross party Member & Democratic Services Group who then make a recommendation to this Council. I see that Councillor Neville is a member of that body. I suggest therefore that he submits his request through that process and it will come before Council in due course.

**Question 2 from Councillor During to Councillor Taylor, Leader of the Council**

Would the Leader of the Council comment on the recent local election results in Enfield?

**Reply from Councillor Taylor:**

This was a tremendous result for Labour and a judgement of the Conservative manifesto, policies and ideology. Members of the Conservative side should be mindful of this in their inevitable, gratuitous and ill-informed attacks on the new administration.

I am happy to facilitate the Opposition in performing a proper role in its political scrutiny of the Council and I would want appropriate and relevant input into political discussion. However the Opposition will make that extremely difficult if it simply engages in hyperbole and gratuitous insults.

**Question 3 from Councillor Neville to Councillor Taylor, Leader of the Council**

Given that the acquisition of the Barnet and Chase Farm Hospitals NHS Trust by The Royal Free London NHS Trust has been known about for some months, does he not consider that it was precipitate not to say irresponsible to even attempt to abolish the statutory Health Scrutiny Panel, and will he confirm what steps he is taking to ensure that the considerable and legitimate public concern in the Borough about future provision of hospital services can be properly heard and acted upon by a full and properly appointed Health Scrutiny Committee?

**Reply from Councillor Taylor:**

The statutory health scrutiny function has not been abolished. While it is not for members of the Council Cabinet to dictate scrutiny objectives it is the intention to continue with scrutiny of the health services. In addition Enfield is a member of the North Central London Joint Health Overview and Scrutiny Committee and I am pleased that Councillor Cazimoglu has been elected Vice Chair of this committee. Scrutiny of the Royal Free and Chase Farm will be undertaken here as part of a cross borough approach, in addition to more local scrutiny.

**Question 4 from Councillor B.Charalambous to Councillor Orhan, Cabinet Member for Education, Children's Services and Protection**

Can the Cabinet Member for Education, Children's Services and Protection update the Council on the outcome of Ashmole School's application for national government funding to build a Primary School on their existing site?

**Reply from Councillor Orhan:**

Colleagues will be well aware of the government's policy in relation to the expansion of academies and the development of Free schools and, in particular, that decisions on these types of developments are entirely within the gift of the Secretary of State for Education. Information published by the Department for Education website informs us that Ashmole Academy has not been granted permission to open a primary school.

You will be aware that we have already announced plans to permanently increase the number of places in the south west of the borough to meet the identified need for places. In preparation for this, starting in the autumn term, we will be creating a 'partner school' run by Bowes Primary School, an outstanding school. Staff from Bowes will be working closely with Broomfield Secondary School, an improving school, where the provision will be located.

Through this carefully managed, strategic approach to place planning I am confident that these innovative arrangements will provide excellent provision for children in the area and that as our other plans come on stream we will meet the identified need for places in that part of the borough.

**Question 5 from Councillor Neville to Councillor Taylor, Leader of the Council**

Given that Councillor Bambos Charalambous is the prospective parliamentary candidate for Enfield Southgate, what other considerations led to his appointment as Associate Cabinet Member (ACM) for Enfield West?

**Reply from Councillor Taylor:**

Councillor Charalambous is the most suitable person for the role. You will appreciate that in all cases the ACM is a representative of a ward in the geographic area covered. Councillor Charalambous, I am sure you will agree, will be an excellent ACM.

**Question 6 from Councillor Cazimoglu to Councillor Brett, Cabinet Member for Community Organisations**

Can the Cabinet Member for Community Organisations inform the Council how many projects have benefitted from the EPRF Residents Priority Fund since 2011?

**Reply from Councillor Brett:**

The Enfield Residents' Priority Fund (ERPF) has been a great success. Over the three years from 2011, 586 projects worth £5.6m have been developed by residents working with ward councillors bringing real benefit to communities across the Borough.

Projects approved by the ERPF Cabinet Sub Committee have ranged in cost from a few hundred pounds to £60,000 + and covered a wide range of activities including street parties, community festivals and cultural activities; sports, arts and music activities for young people; training for skills and employment; English for speakers of other languages; activities for older people; play equipment and green gyms in parks; alleygating, CCTV and other community safety initiatives; community gardens in schools; support to local sports clubs and community cafes.

Despite reduced government funding for local government and increasing demand on services, the Council has demonstrated its commitment to enabling residents to improve their local areas by continuing with the ERPF, albeit with a reduced budget of £500,000.

**Question 7 from Councillor Neville to Councillor Taylor, Leader of the Council**

Can the Leader of the Council tell the Council how will he measure success of each of the three associate cabinet members in twelve months' time?

**Reply from Councillor Taylor:**

Success will be measured against the objectives for the roles. This includes chairing area based partnerships, representing their area to the Enfield Strategic Partnership and its business, voluntary sector and public sector representatives, being a focal point for cross ward issues in their area, promoting council work programme issues relating to the area, being a reference point for strategic planning issues and promoting new approaches to ward level engagement.

The Associate Cabinet Members will be specifically consulted on Cabinet papers to solicit specific area responses where appropriate. To facilitate this they will attend Cabinet meetings.

**Question 8 from Councillor Hurman to Councillor Simbodyal, Cabinet Member for Culture, Sport, Youth & Public Health**

Given that the school summer holidays are fast approaching, can the Cabinet Member for Culture, Sport, Youth and Public Health inform the Council about the

range of youth services that will be available for young people to participate in this summer?

**Reply from Councillor Simbodyal:**

There will be a full range of youth services on offer this summer.



All of our youth centres will continue to deliver the core offer during the summer period and from 28 July 2014 this will include young people aged 11 and over. This means pupils who are just finishing year 6, and all pupils year 7 and above, can attend our youth centres from this date - starting with this year's summer programmes.

In addition to this, youth centres in Edmonton, Ponders End and Southgate will be extending their opening hours to offer young people a range of daytime educational opportunities such as sports coaching, leadership, dance and bike maintenance.

Our Summer Uni programme is offering 47 courses ranging from one day to one week in length. In addition to this there are 23 sessions of "turn up and play" sports covering netball, football, tennis and badminton. Courses are diverse and range from "Introduction to Domestic Electrics" "Working in the City" and "Emergency First Aid" to "Smart Money", "Music Production" and "Build Your Confidence".

There will also be a 3 week work experience programme supporting young people into post 16 employment and training.

We will be ensuring outreach youth workers operate in a variety of locations across the borough promoting the youth offer to young people, encouraging them to get involved and diverting them away from anti-social behaviour and crime.

For further information please visit our website [www.enfield.gov.uk/youth](http://www.enfield.gov.uk/youth) or join us on  [Youth Enfield](#) Facebook and  [YouthEnfield](#) Twitter

The Library and Museum Service have organised The Summer Reading Challenge (SRC) aimed at 7-11 year olds. The challenge is to read 6 books during the summer holidays. The Programme runs from 12 July – 14 September. All libraries have organised activities in line with the theme for the SRC i.e. Mythical Maze.

There is a full programme of sporting activities for young people and adults for the summer holidays. This is promoted through the Summer of Fun Programme which can be found on the Councils website at: [http://www.enfield.gov.uk/info/200050/sports\\_and\\_leisure\\_activities](http://www.enfield.gov.uk/info/200050/sports_and_leisure_activities). Our leisure centres continue to provide free swimming during the holidays for young people.

Forty Hall has a comprehensive programme of activities details of which can be found at: <http://www.fortyhallestate.co.uk/whats-on/events>. The Millfiled and Dugdale programmes can be found at their website: <https://forms.enfield.gov.uk/peo/> and finally there are many events and festivals taking place throughout the Borough and these can be found on the Festivals website at: <http://www.enfieldfestivals.com/>



**Question 9 from Councillor Neville to Councillor Taylor, Leader of the Council**

As the Associate Cabinet Members cannot apparently be asked questions at Council (which I find somewhat surprising considering they are all in receipt of a Special Responsibility Allowance) can Councillor Taylor tell the Council, what objectives he and/or Councillor Charalambous have set for the latter's first year as Associate Cabinet Member for Enfield West, other than attempting to win the Enfield Southgate parliamentary seat?

**Reply from Councillor Taylor:**

See the answer to question 7. I do not see winning the parliamentary seat for Enfield Southgate as an objective for this role.

**Question 10 from Councillor Lappage to Councillor Bond, Cabinet Member for Environment and Community Safety**

The Government has recently asked local authorities to identify a place to commemorate the World War 1. Can the Cabinet Member for Environment and Community Safety advise the Council of London Borough of Enfield's response?

**Reply from Councillor Bond:**

The Council was written to earlier this year inviting it to join the Centenary Fields programme, which is delivered by the organisation Fields in Trust in partnership with the Salvation Army. The Centenary Fields programme aims to secure recreational spaces in perpetuity in honour of the millions of people who lost their lives in World War I. Following consideration, it is proposed that an application will be submitted for Chase Green and the adjacent war memorial which is located on a piece of the park referred to as Cenotaph Gardens. It is proposed that an application will be submitted to Fields in Trust later this summer.

**Question 11 from Councillor Laban to Councillor Taylor, Leader of the Council**

As the Associate Cabinet Members cannot apparently be asked questions at Council (which I find somewhat surprising considering they are all in receipt of an Special Responsibility Allowance) can Councillor Taylor tell the Council what objectives he/Councillor Uzoanya have set for the latter's first year as Associate Cabinet Member for Enfield North, apart of course from attempting to secure the election of Joan Ryan as MP?

**Reply from Councillor Taylor:**

See the answer to question 7 and question 9. Perhaps in her supplementary question, Councillor Laban might advise me what, in Councillor Uzoanya's role, she sees as likely to assist the election of any particular candidate.

**Question 12 from Councillor Stewart to Councillor Bond, Cabinet Member for Environment and Community Safety**

To save costs for Enfield Council Tax payers, what action has the Cabinet Member for Environment and Community Safety taken with other local authorities to procure CCTV services?

**Reply from Councillor Bond:**

Enfield has worked with other boroughs (including London Borough of Waltham Forest) to develop a Framework Contract, through which potentially all London Boroughs will be able to procure installation, maintenance and repairs to CCTV.

The process itself will save time and money and future agreements will represent the best value. In addition to changes to the way that we buy these services, there is likely to be an “e-auction” as part of the process to drive down costs and achieve the best value for local residents.

There will be no requirement for Enfield to spend, however, we have invested significantly in cameras to support work around community safety.

The high quality of our services has helped us to successfully partner OCS in delivering CCTV monitoring for the neighbouring London Borough of Barnet.

**Question 13 from Councillor Lavender to Councillor Bond, Cabinet Member for Environment and Community Safety**

The seven boroughs in North London have agreed to start work on a new waste plan in order to be able to meet the duty to co-operate.

Between 3rd June and 9th July 2014 those boroughs are consulting on a scoping report for a sustainability appraisal. Part of that consultation involves inviting parties to nominate sites to be considered as part of the work of the North London Waste Plan.

In its manifesto the Labour Party has publicly stated that it wants to create a dump in the East of the Borough. Would Councillor Bond please confirm whereabouts he proposes this dump to be situated? Furthermore what traffic impact analyses has been carried out in relation to the proposed dump? If they have been carried out, where can they be found? Given the plethora of complaints received by neighbouring residents about the former dump can Councillor Bond provide the Council with evidence that necessary ameliorating measures are to be put in place to ensure that residential amenity is not undermined? Can he also confirm that the costs of acquisition of the site for the dump and its operating costs are fully budgeted for? If so, can he point out where in the capital programme and existing budgets one can find the necessary financial entries?

**Reply from Councillor Bond:**

There is no mention of a dump in the manifesto.

**Question 14 from Councillor Jemal to Councillor Sitkin, Cabinet Member for Economic Development**

Can the Cabinet Member for Economic Development provide further detail on the 10 July 2014 Enfield Expo event supporting start-ups and Small and Medium Enterprises (SMEs) in the borough?

**Reply from Councillor Sitkin:**

The Enfield Expo event is organised by the Federation of Small Business (FSB) and is to be hosted by the Council at the Dugdale Centre on Thursday 10 July 2014.

For the Council, the event represents an opportunity to engage directly with business rate payers, potential investors and business start-ups. It also aims to stimulate business to business (B2B) communication and encourage business to business activity.

It is an excellent way for the Council to demonstrate that it is open for business and is listening to business concerns.

For businesses there will be business advice clinics, speed-networking and advice on access to finance.

The forum also provides a chance for the council to showcase major new council-led initiatives which could present business opportunities.

The FSB, as UK's largest SME member-led organisation, has organised many B2B events in other London boroughs to which the response has been overwhelmingly positive. Other boroughs which have hosted events include Harrow, Hammersmith and Fulham, Lambeth, Barnet, Camden, Croydon and Waltham Forest.

All direct costs of the event are met by the organisers (FSB), the Council provides the space and staff resource on the day. The effectiveness of the event will be evaluated by levels of attendance and feedback from businesses. Officers from the Economic Development Service, amongst others, will be in attendance.

**Question 15 from Councillor Dines to Councillor Stafford, Cabinet Member for Finance**

Could the Cabinet Member please inform the council:

1. How many buildings does Enfield Council own?
2. What is the occupancy level of the buildings that the Council owns?
3. Is any space in an Enfield Council owned property currently let to another body, whether that be public or private sector?

4. If there is any vacant space in Enfield Council owned buildings, where is it, how much square foot in it and how long has it been marketed for?
5. How much square foot is allocated per worker in Enfield Council owned buildings?
6. If Enfield Council rents space off of private or public sector landlords, how much does this amount to annually?

**Reply from Councillor Stafford:**

**Response to (1)**

**Investment (broken down by buildings / units)**

Retail / Commercial buildings:	211
Industrial and estates	169
Agricultural	20

**Operational (broken down by sites)**

Corporate Offices:	12
Day Care Centres:	5
Older Peoples Homes:	5
Youth & Community Centres:	7
Car Parks	20
Allotments:	37
Leisure Centres:	6
Parks & Open Spaces:	130

**Response to (2)**

Retail / Commercial	= 1.89% void rate (per no. of unit as an average)
Industrial estates	= 2.3 % void rate (per no. of units as an average)

**Response to (3)**

We do lease sites (including land and buildings) to other parties. These can range between anything from sole traders to multi-national companies.

**Response to (4)**

**Retail**

- 542 Hertford Road, EN3 5ST - Size 50.23 Sq. m. Vacant since 9/9/2013 – Currently under offer.
- 308 Firs Lane N13 5QQ - Size 70.88 Sq. M. Vacant since 23/3/2012 – Currently under offer.

There is also one shop at 107 Fore Street N18, which is being held vacant for a

community use. There are also 2 void shops out of borough at Whitefield's Road and these are being kept vacant for redevelopment purposes.

### **Industrial**

- 5 Centre Way, Claverings Industrial Estate N9 0AP – First Floor Unit – 445 Sq. m – Vacant since April 2014
- 11b North Way, Claverings Industrial Estate N9 0AP – First Floor Unit – 280 Sq. m – Vacant since July 2013

### **Response to (5)**

Space is allocated per workspace and not per worker and set at a minimum of 4.8 square metres.

### **Response to (6)**

Total rent payable per annum for leased in properties is £754,199

### **Question 16 from Councillor Anderson to Councillor Orhan, Cabinet Member for Education, Children's Services and Protection**

Can the Cabinet Member for Education, Children's Services and Protection update the Council on the excellent news of the additional school provision in Southgate Green?

### **Reply from Councillor Orhan:**

I am delighted to be able to update the Council on our continued commitment to provide school places for all reception age pupils. Councillors will have seen the news on the Council website and the advert in the local press regarding the latest development in Southgate Green. The additional provision will be managed by Bowes Primary an outstanding primary school based at Broomfield Secondary School.

I would particularly like to thank both schools and know they are busy ensuring that our youngest pupils will be welcomed in the new school ready for the Autumn Term. The collaboration between the 2 schools will really support our mission to show parents what excellent provision there is and raise the profile of Broomfield School as a rapidly improving school. We have had a good response from parents already and are confident that this will provide the places needed in this area.

### **Question 17 from Councillor Dines to Councillor Bond, Cabinet Member for Environment and Community Safety**

Will the Council consider asking residents of Morley Hill in a referendum whether or not they would like to keep the speed humps in their road?

### **Reply from Councillor Bond:**

When consulted on the then proposed 20 mph zone, 35 Morley Hill households voted in favour and only 11 against. The scheme is improving safety for all road users, particularly the vulnerable, and we have no intention of removing it.

**Question 18 from Councillor Keazor to Councillor Bond, Cabinet Member for Environment and Community Safety**

Can the Cabinet Member for Environment and Community Safety advise the Council what affect the recent pronouncements from the Right Honourable Eric Pickles regarding CCTV and parking enforcement will have on the residents of Enfield?

**Reply from Councillor Bond:**

Nothing – it was a headline grabbing statement.

**Question 19 from Councillor Dines to Councillor Stafford, Cabinet Member for Finance**

Has the Council any plans to follow the lead of other local authorities in London and insist that a pub be marketed for at least 12 months prior to considering any planning application for its conversion to another use?

**Reply from Councillor Stafford:**

Planning regulations can be restrictive in this area. However, where there is obvious benefit to the community, we would consider each case on its merits

**Question 20 from Councillor Hamilton to Councillor Bond, Cabinet Member for Environment and Community Safety**

Can the Cabinet Member for Environment and Community Safety tell the Council what impact the revised European Union Waste Framework Directive will have on Enfield service delivery?

**Reply from Councillor Bond:**

We are currently reviewing the potential impacts of the revised waste framework directive and will carry out an assessment on the current service over the coming months.

**Question 21 from Councillor Dines to Councillor Stafford, Cabinet Member for Finance**

Does the Council have any plans to raise Council tax for Enfield residents in:

2015

2016

2017

2018

**Reply from Councillor Stafford:**

Our manifesto commitment is to keep council tax as low as possible during the life of this administration, and we will stick to that. Whether we are able to depends, of course, on the level of funding provided by central government, and their track record has, of course, been very poor. Nor can we predict the economic or political environment beyond 2015.

**Question 22 from Councillor Jiaage to Councillor Oyken, Cabinet Member for Housing and Estate Regeneration**

Could the Cabinet Member for Housing and Estate Regeneration provide an update on Estate Renewal Projects and the progress achieved so far?

**Reply from Councillor Oyken:**

**Dujardin Mews**

Dujardin Mews, (formerly Academy Street) in Ponders End, is a new Enfield Council housing development of 38 homes, which will be amongst the first new Council homes to be built in Enfield for decades. All of the homes will be affordable and available to current Alma Estate residents as part of the estate renewal scheme on that estate.

Planning permission was granted in 2013 and Durkan have been appointed as house builder on behalf of the council. Contractors have commenced on site undertaking enabling works to prepare the site for construction with completion scheduled December 2015.

**New Avenue Estate Renewal**

New Avenue estate renewal scheme which includes Shepcot House, Coverack Close and Beardow Grove in the project, has 163 existing homes of which 33 are leaseholders. The decanting process has commenced and over 30 tenants have taken the opportunity to move off the estate with 3 leaseholders in the process of selling their properties back to the Council.

We are in the process of procuring a developer to develop the project on the Council's behalf and are awaiting clarification on a number of points from the two shortlisted bidders who are Countryside and Mulalleys.

We meet regularly with the residents' panel to keep them informed of scheme progress.

**Estimated start on site: 2016**

**Alma Estate**

The estate renewal area includes a total of 717 properties, and of these, 547 are

tenanted and 170 leaseholders. The project includes Kestrel House, Cormorant House, Merlin House and Curlew House, as well as flats and maisonettes on Alma Road, South Street, Napier Road, Fairfield Close and Scotland Green Road.

We have appointed Countryside as the preferred developer who will provide (subject to planning) 794 new homes which includes a mix of 200 new council homes for rent, market sale and shared ownership housing with their registered provider partner Newlon Housing Trust.

Vacant possession of the first phase (Kestrel House and 15-45a Alma Road) is progressing well and phase 2, which includes Cormorant and Merlin, is now underway.

We are finalising the development agreement with the developer and holding design workshops with the residents which will enable a planning submission in November 2014.

The Curlew estate based office is a well-used resource for residents and we have had over 2210 visits since it opened in November 2012.

### **Estimated Phase One start on site: November 2015 (subject to planning)**

#### **Small Housing Sites**

The Small Housing Sites programme involves seven small sites, all less than 0.3 hectares and located in the Town, Chase and Turkey Street wards. Six of these sites were previously occupied by former sheltered housing blocks that were no longer fit for purpose and the seventh site was a former garage site that has since been cleared.

Sites are - 9-85 Parsonage Lane; 22-68 Forty Hill; 119-135 Lavender Hill; 50-60 St Georges Road; 41-63 Tudor Crescent; 1-18 Jasper Close; 1-35 Holtwhites Hill garages.

To date six of the seven sites have been cleared ready for redevelopment. Planning consent has been obtained on all sites and subject to satisfying planning conditions the remaining site at Forty Hill will be cleared in summer 2014; the delay to this demolition has been as a result of planning rules for the conservation area.

The Council has been working to procure a development partner and has now appointed Kier as the house builder. The development agreement and section 106 agreement are in the process of being finalised which will allow the scheme to start on site.

The Council has secured £700,000 of external funding from the GLA to support the proposed scheme which will deliver 94 new homes – 37 owned by the Council.

### **Phase One Jasper Close and Parsonage Lane: Start on site July 2014**

#### **Ladderswood**

Located between Arnos Grove and New Southgate Station and the A406 North



Circular, Ladderswood has 161 existing homes in blocks Curtis House, Danford House, Mason House, Betspath House, Lorne and Roberts House.

Full Planning consent to build 517 new homes, hotel and commercial space was received in February 2014 and Start on Site was achieved in March 2014.

Due to a number of issues the Council has decanted all 9 remaining tenants from Curtis House to Betspath House and the remaining two leaseholders, who want to remain on the new scheme, will temporarily move out by the end of July enabling Curtis House to be demolished earlier than expected.

Consultation with the trustees of Millennium Green has been ongoing and the developer will be making a contribution towards the proposed improvements.

**Phase One - start on site March 2014 and completion Phase One - September 2015**

**Highmead – now named Silverpoint**

Located in the Angel Edmonton, Highmead was a former council block that had been in a poor condition. The site, which included a tower block and retail units, has now been demolished by the Council and in 2012 received a planning consent for the development of 118 new homes, a GP centre and a community facility.

The local authority appointed Countryside and Newlon Housing Trust to deliver the project on their behalf and works started in summer 2013

**Completion of Highmead: September 2015**

**Question 23 from Councillor J Charalambous to Councillor Bond, Cabinet Member for Environment and Community Safety**

Following the successful and well attended Cancer Research UK Race for Life event at Trent Park in June where a large number of supporters and participants were issued with parking fines from the Council, can the Cabinet Member for Environment and Community Safety confirm whether a donation equivalent to the revenue raised from the fines could be made to Cancer Research UK to support this excellent charity's life-saving work?

**Reply from Councillor Bond:**

As the Conservative Group should know, traffic management legislation ring-fences any surplus made from parking and traffic enforcement to be used for transport schemes. The Council uses its surplus to go towards funding freedom passes that assist both pensioners and young people with using public transport. We are therefore unable to donate to this worthwhile charity with this revenue.

**Question 24 from Councillor Doyle to Councillor McGowan, Cabinet Member for Health and Adult Care**

Can the Cabinet Member for Health and Adult Care list the main provisions in the new 2014 Care Act?

## Reply from Councillor McGowan:

The main provisions of the Care Act 2014 are set out as follows:

### The Care Act 2014 is in five parts.

- **Part 1 – Care and Support**, is intended to give effect to the policies requiring primary legislation that were set out in the White Paper *Caring for our future: reforming care and support*, to implement the changes put forward by the Commission on the Funding of Care and Support, chaired by the Economist Andrew Dilnot, and to meet the recommendations of the Law Commission in its report on Adult Social Care to consolidate and modernise existing care and support law. This includes new rights for carers, a statutory framework for Safeguarding Adults and a cap on the costs of care.
- **Part 2 – Care Standards**, gives effect to elements of the Government's response to the Mid Staffordshire NHS Foundation Trust Public Inquiry that require primary legislation.
- **Part 3 – Health**, makes changes to the Trust Special Administration regime. It also takes forward the necessary legislative measures for the proposals outlined in *Liberating the NHS: Developing the Healthcare workforce - From Design to Delivery*<sup>2</sup>, the establishment of Health Education England as a non-departmental public body; and those in relation to health research that were set out in the Government's *Plan for Growth*<sup>3</sup>, the establishment of the Health Research Authority as a non-departmental public body.
- **Part 4 – Health and Social Care**, establishes a fund for the integration of care and support with health services, known as the Better Care Fund and makes provision for additional safeguards around the general dissemination of health and care information.
- **Part 5 – General**, deals with various technical matters such as the power to make consequential amendments, orders and regulations, commencement, extent and the short title of the Act.

Draft regulations and guidance for Part 1 of the Act have been published and they cover:

### General responsibilities and universal services

1. Promoting wellbeing
2. Preventing, reducing or delaying needs
3. Information and advice
4. Market shaping and commissioning of adult care and support
5. Managing provider failure and other service interruptions

### First contact and identifying needs

6. Assessment and eligibility
7. Independent advocacy

### **Charging and financial assessment**

- 8. Charging and financial assessment
- 9. Deferred payment agreements

### **Person-centred care and support planning**

- 10. Care and support planning
- 11. Personal budgets
- 12. Direct payments
- 13. Review of care and support plans

### **Adult safeguarding**

- 14. Safeguarding

### **Integration and partnership working**

- 15. Integration, cooperation and partnerships
- 16. Transition to adult care and support
- 17. Prisons, approved premises and bail accommodation
- 18. Delegation of local authority functions

### **Moving between areas: inter-local authority and cross-border issues**

- 19. Ordinary Residence
- 20. Continuity of care
- 21. Cross-border placements

### **Other areas**

- 22. Sight registers
- 23. Transition to the new legal framework

A report is due for July cabinet meeting which provides further details including the key financial risks associated with the implementation of the Care Act.

### **Question 25 from Councillor Neville to Councillor Orhan, Cabinet Member for Education, Children's Services and Protection**

Could Councillor Orhan comment on the recent advertisement in the local press for a staffroom assistant at Churchfield School, whose primary role at £10 per hour is to "provide weekly homemade treats" for staff at the school?

In particular can she tell the Council how in these straightened times whether she believes that this is a good use of education funding?

### **Reply from Councillor Orhan:**

I am sure Councillor Neville is aware that all our schools manage their own budgets themselves and make their own decisions and I can assure him that our audit team regular checks on their financial probity. However, I can comment on this particular case as I have visited the school and seen at first-hand how this post is used when they welcomed a visit from the Turkish Embassy to exemplify their outstanding practice in supporting children with English as a second language. The school's ethos is to provide an outstanding education in a warm and welcoming environment. This role ensures that kitchen areas in the school are clean and hygienic, that staff who are key to the outstanding progress made by children, are comfortable during their breaks, that the many visitors to the school are welcomed and that the meetings are hosted effectively. In addition the role works with the children to harvest and prepare food grown by the pupils on their allotment and in the outdoor learning environment to be eaten in school.

I am sure that Councillor Neville would be warmly welcomed to the school so that they could demonstrate the added value of this post. I suggest that Councillor Neville visits and then reports back to the Council whether he supports the decision of the school.

**Question 26 from Councillor Hasan to Councillor Orhan, Cabinet Member for Education, Children's Services and Protection**

Can the Cabinet Member for Education, Children's Services and Protection provide the Council with the number of successfully managed and delivered permanent primary school places for Enfield since 2010 and a brief outline of the challenges she faces in the coming year?

**Reply from Councillor Orhan:**

I am proud to be able to report that since 2010, 19 primary schools have been permanently expanded with an additional 4410 primary school places created for local children. The School Expansion Programme has on-going construction work at six primary schools in the borough all of which will be completed this calendar year. In fact, the completely rebuilt early years' site for George Spicer Primary School at Kimberley Gardens is due to be formally opened by the Mayor on 15<sup>th</sup> July 2014. For this September there will be 330 more reception places than there were in 2012 which is why we were able to ensure that over 93% of parents were able to get their first or second choice of school for the new academic year, putting Enfield in the top five performing boroughs in London.

School and early years places will continue to be a high priority for us and we face a number of challenges in continuing to deliver these permanent places, not least is the central government funding constraints and a failure to recognise inflation in the construction sector (our tender returns are significantly higher than expected due to market conditions). The options we are investigating for future expansion are all more challenging in terms of delivery – more innovative solutions will be required and this generally requires more money, i.e. to acquire land to support expansions or the take forward schemes in areas where more costly exterior treatments will be required to meet planning conditions. The Council is faced with having to borrow more to continue to meet our statutory obligation to provide enough school places to

meet demand.

Councillors will also be aware that we have been set a challenging target to provide places for targeted 2 year olds and officers have been working hard to develop the provision and to broker that with our parents. The numbers of places that we need to find rises rapidly this year to 2,700 by March 2015. I am sure you can appreciate the challenge that number represents but we are determined to ensure that our most needy families and young people can benefit from this opportunity

The uncertainty of additional free school provision, both in Enfield and in neighbouring boroughs means that pupil place planning across the borough remains a difficult task. We are aware of specific areas within the borough where parental choice is restricted due to limited places and we aim to address this wherever we can. Our recent announcement of new provision through the introduction of Bowes Southgate Green School (at Broomfield Secondary School) is our direct response to this demand and we continue to work towards providing a permanent primary school at Grovelands Park for this community.

There are also issues such as increased pedestrian and road traffic due to the increasing number of parents and pupils travelling to and from school on daily basis and both the Council and schools are working together to ensure that they can do so safely.

In addition to the work on mainstream places as our schools population increases we also have a real and increasingly urgent need to address our special school places and our provision across the local authority for pupils with special educational needs. This is a real priority for the coming year and I will be feeding back to Councillors regularly on how this work is progressing

**Question 27 from Councillor Neville to Councillor Taylor, Leader of the Council**

Following the announcement of the £150 million fund for community or custom built housing, what steps is the administration taking to secure the use of this fund in Enfield?

**Reply from Councillor Taylor:**

Last month the government announced the launch of a £150m Serviced Plot Loan Fund to help people custom build their own home. Custom build is different to Self-Build - Self Build allows an individual to directly organise and commission the design and construction of their new home – Custom Build is when someone works closely with a developer to build a new home.

Funding is in the form of a loan and eligible projects must bring forward a minimum of 5 serviced plots which have a planning consent and ready for construction. The loan, which represents 75% of their eligible costs, must be repaid at the time of the property sale.

The council supports the proposal as a method of delivering homes faster and using local smaller builders and will continue to support applications by eligible applicants.

**Question 28 from Councillor Kepez to Councillor Taylor, Leader of the Council**

Can the Leader of the Council advise what plans are being developed to commemorate the First World War?

**Reply from Councillor Taylor:**

We are arranging a floral display for a commemoration / memorial display for the start of World War 1 (WW1). This will be in Broomfield Park. The Parks Team are also planning some events with partners. Enfield in Bloom plan on planting poppy seeds in Forty Hall, Pymmes Park and at Millfield House.

The Library Service is delivering:

- CityReads' where the theme this year was WW1 with a graphic novel activity in the museum space.
- Displays throughout the period of the conflict to highlight notable events including in three libraries in August to commemorate the outbreak of the War.

The Museum Service will deliver:

- 'Enfield at War 1914-1918' exhibition in the museum space in the Dugdale Centre until January 2015 with activities for all ages and the production of two books of local interest.
- Working in partnership to create a WW1 work pack for schools funded by The Enfield Society.

The Local Studies Service will deliver:

- A Heritage Lottery Fund funded project 'Enfield at War' – a digitisation of WW1 & WW2 material and creation of heritage trails
- Articles from the weekly newspapers of the time scanned and uploaded on to the council website

Lastly there will be a memorial event at 2pm on 4th August 2014 which is the date of the outbreak of hostilities during WW1 (details to follow) and we are looking to pay respects to those that fought and honour their memory.

**Question 29 from Councillor Neville to Councillor Taylor, Leader of the Council**

Following a Government amendment to the Deregulation Bill passed by the Commons two weeks ago, the effect of which is to ban the use of CCTV cars/vans to penalise motorists for parking, will he now announce an immediate halt to the use of these vehicles in Enfield for detecting parking, will he now announce any infringements prior to the formal enactment of the change in the law?

**Reply from Councillor Taylor:**

The Department for Transport have already made it clear that there will be circumstances where CCTV vehicles can continue to be used. These will be around schools, in bus lanes, at bus stops and on red-routes.

**Question 30 from Councillor Esendagli to Councillor Bond, Cabinet Member for Environment and Community Safety**

Can the Cabinet Member for Environment and Community Safety give us an update on the Mini Holland bid?

**Reply from Councillor Bond:**

We are currently carrying out traffic surveys to inform the preliminary scheme designs that we will be preparing over the coming months. In the meantime we are planning the extensive consultation that will be a key part of Cycle Enfield.

**Question 31 from Councillor Laban to Councillor Bond, Cabinet Member for Environment and Community Safety**

Can he tell the council how many penalty charge notices for parking breaches have been issued in Enfield, during the past four years, as a result of the use of CCTV cameras installed on moving vehicles?

**Reply from Councillor Bond:**

The Council issued 48,156 Penalty Charge Notices from the CCTV vehicles from 1 April 2010 to 31 March 2014.

**Question 32 from Councillor Barry to Councillor Simbodyal, Cabinet Member for Culture, Sport, Youth and Public Health**

Can the Cabinet Member for Culture, Sport, Youth and Public Health outline the challenges of tackling health inequalities in the borough?

**Reply from Councillor Simbodyal:**

The Black Report, which was published in 1980, demonstrated the correlation between poverty and ill health. People with lower incomes tend to die at a younger age and live longer in poor health.

In Enfield, life expectancy at birth for males is 80.5 years and for females is 84.0 years, but there are inequalities with men in Upper Edmonton living 75.7 years and women living 78.5 years. This is mainly due to people dying earlier from heart disease, stroke and cancer in areas of deprivation.

In Enfield as elsewhere the cycle of deprivation begins at the start of life. We have the largest number of children living in poverty in London. Enfield residents are disadvantaged by having one of the lowest public health allocations in London at £43 per person versus a target of £50, which presents a real challenge for our administration.

However, we are determined to ensure that we improve the health of people in Enfield and tackle health inequalities. Our evidence-based interventions are

showing some real progress. Life expectancy in the Edmonton area has improved dramatically with life expectancy for women in Edmonton Green now having reached 84 years.

We offer universal services throughout Enfield to tackle health inequalities throughout the borough such as smoking cessation and health checks. We do however have an enhanced offering in our most deprived areas. We have been working with the NHS to make sure that they are focussed on the medical causes of health inequalities and that high blood pressure, high cholesterol levels, diabetes, heart disease, stroke and cancer are better managed. Our progress in Edmonton means we can broaden our focus to other areas with below-average health outcomes, such as Enfield Lock and Chase.

Primary care is vital to tackling health inequalities in the short term, and we intend to work with NHS England to ensure that the people of Enfield receive the very best primary care services; especially in areas of greatest deprivation. We do also need to take a long term view and going forward we intend to have a much stronger focus on tackling child poverty and worklessness.

We need Government to show real leadership in tackling the long-term causes of poor health outcomes. Smoking is one of the biggest causes of preventable deaths, however the Conservative-led Government is failing to recognise the overwhelming evidence and calls from experts and health charities that standardised plain packaging of cigarettes is effective in tackling smoking. I would urge the Government not to cave into vested interests, and to help prevent more children taking up smoking by introducing this measure without delay.

**Question 33 from Councillor Neville to Councillor Taylor, Leader of the Council**

How does he reconcile the abolition of area forums, without paying even lip service to public consultation on the change, with Labour's Public Consultation policy, and why was the possibility of abolition not canvassed during the last cycle of the fora?

**Reply from Councillor Taylor:**

Councillor Neville appears not to understand the proposal. The 7 area forums will be replaced by 21 ward fora. This increases not decreases, accountability and contact with the public. If wards want to meet together they can do so.

All residents who attended area forums will be able to attend more locally based, locally relevant ward fora.

**Question 34 from Councillor Lemonides to Councillor Georgiou, Deputy Leader of the Council**

Will the Deputy Leader inform the meeting of how the Council has improved services to deaf and hard of hearing people?

**Reply from Councillor Georgiou:**



We have a Sensory Impairment Team with staff who are fully qualified in British Sign Language (BSL) and other communication means, and a specialist social worker who is fluent in BSL and experienced in working with hard of hearing, deaf blind and deaf service users and their family members. We offer a weekly drop in where equipment can be issued directly, equipment replaced, information and advice given, including in areas such as housing, debt etc. and referral for full assessment. Individuals are supported in the most appropriate way for them to remain independent and socially included in the community. This can include purchased care and support.

The specialist social worker undertakes assessments and reviews for people with complex needs which includes a sensory impairment. The complexity of individuals' situations may relate to housing, education, employment, welfare benefits, social activities, isolation and social relationships and/or in accessing health care services.

Personalisation underpins our service delivery and a holistic person centred approach is adopted to all aspects of service users lives. The social worker, and sensory impairment Team, work with partner agencies and other professionals to provide information to service users and families in order to enable them to make informed decisions about how they wish to live their lives to the full.

The provision of specific equipment is identified to assist with communication, which may include the following:

- a British Sign Language (BSL)/English interpreter
- a lip-speaker
- a note-taker
- various sensory impairment equipment (to enable service users to live safely in their homes)

An equipment demonstration facility is provided in order to enable service users to see and test the different types of sensory equipment.

The Physical Disabilities Partnership Board has representation from sensory impairment users to express views about their experiences and services and highlight issues unique to people with a sensory impairment living in Enfield to ensure we identify gaps and further develop services.

The Council has also enhanced its customer service to the deaf community. The Customer Services division have retained their 'Louder than Words' accreditation, a nationally recognised best practice charter for organisations striving to offer excellent levels of service and accessibility for customers and employees who are deaf or have a hearing loss.

Since March 2014, a BSL interpreter is now available on the first Wednesday of every month at Enfield Civic Centre (9am to 4pm) to assist customers needing help and advice.

Finally a series of videos have now gone live on the Council's website including BSL interpreters advising customers on a range of council tax and benefits issues. Some

of these videos are available from [www.enfield.gov.uk/counciltaxonline](http://www.enfield.gov.uk/counciltaxonline) Further videos are currently being developed to cover a wide range of priority services.

**Question 35 from Councillor Rye to Councillor Taylor Leader of the Council**

- a. What consultation was there with CAPE Chair's prior to the abolition of the Crime & Safety & Stronger Communities Scrutiny Panel?
- b. How will the Council fulfil its duty to scrutinise the work of MOPAC and policing in Enfield now that the Crime & Safety & Stronger Communities Scrutiny Panel has been abolished?

**Reply from Councillor Taylor:**

- (a) Consultation with CAPE Chairs was not felt necessary as the Council is not changing in any significant way our approach to the scrutiny of crime and safety issues and the outcomes delivered. The Overview & Scrutiny Committee (OSC), charged with leading the dedicated work stream for crime and safety, have a dedicated lead to ensure that we fulfil our statutory obligations and continue to improve the effectiveness of our scrutiny and partnership working in these areas.
- (b) Under the new arrangements, the Overview & Scrutiny Committee will be directly responsible for the scrutiny of crime and safety: This will include scrutiny of the Community Safety Partnership and the partners who comprise it. As stated above, the OSC will appoint a member from within its ranks to be directly responsible for the scrutiny of these areas and there will be a standing work stream for crime & safety. The new arrangements agreed at the council meeting in June will, in my opinion, more than fulfil our statutory requirements and will allow for a more flexible and responsive scrutiny function.

**Question 36 from Councillor Abdullahi to Councillor Sitkin, Cabinet Member for Economic Development**

Can the Cabinet Member for Economic Development provide an update on the work being done to develop a Lea Valley Heating Network?

**Reply from Councillor Sitkin:**

The Lee Valley Heat Network is an ambitious capital infrastructure scheme, with a vision to become the first city-scale heat network in London. It is set to capture waste heat from the Edmonton energy waste facility and other dedicated combined heat and power plants, using it to provide heating and hot water to thousands of homes and businesses in the Lee Valley, including Meridian Water, Ladderswood, Alma Road and New Avenue. The associated business plan is being submitted to Cabinet for approval in July 2014.

**Question 37 from Councillor Rye to Councillor McGowan, Cabinet Member for Health and Adult Social Care**

Does he support the abolition of the Health Scrutiny Panel given the excellent work it has done with cross party support to question and challenge NHS delivery in the Borough and how will the Council now fulfil its duty to scrutinise health care in Enfield?

**Reply from Councillor McGowan:**

Under the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013, and the Health and Social Care Act 2012, the Council is able to review and scrutinise matters in relation to health. In addition, there is a requirement for a local authority to have a process in place to respond to Healthwatch and NHS consultations.

This power and requirement do not state that there must be a dedicated and separate committee to scrutinise health. The above functions have therefore been vested in the Overview & Scrutiny Committee (OSC). The OSC will ensure, through the implementation and monitoring of its work programme, that the Council's statutory obligations are fulfilled by the lead members and the dedicated work stream for health.

The new arrangements agreed at the Council meeting in June will, in my opinion, more than fulfil our statutory requirements and will allow for a more flexible and responsive scrutiny function. The challenge to the NHS, which Councillor Rye has quite rightly referred to, will continue more robustly than ever. Plus opposition members will be as involved as they were previously so I fully expect the good cross party working to continue.

The Council remains fully committed to ensuring that the Health Scrutiny function will continue to seek improvements in the delivery of health services, address health inequalities and secure the best possible health services for the Borough.

**Question 38 from Councillor B Charalambous to Councillor Bond, Cabinet Member for Environment and Community Safety**

Can the Cabinet Member confirm the administration's intention to consult local retailers during the rollout of the Cycle Enfield scheme?

**Reply from Councillor Bond:**

As we have made clear from the outset extensive consultation will be a key part of Cycle Enfield. This will include consultation with business associations as schemes are being developed and with individual local traders once a preliminary design has been approved.

**Question 39 from Councillor Rye to Councillor Taylor, Leader of the Council**

Can Councillor Taylor confirm that officers have been instructed not to attend ward councillors' own local ward meetings when their expertise to present a particular topic would aid community engagement and enable councillor colleagues to have more effective meetings?

**Reply from Councillor Taylor:**

Officers have not been given any such instruction. There appears to be more confusion in the minds of opposition members than I imagined possible. It is a fact however that, due to the current financial situation, there will be a reduced level of officer support available to members to help facilitate ward forums. Support will be given by Corporate Governance to locate and book suitable venues. In exceptional circumstances, to be determined by the strategic importance of the issues to be discussed, a limited specialist officer presence may be available. Members should contact the relevant director, in advance of the meeting, to request the officer attendance. Further guidance on this will be given to members.

**Question 40 from Councillor Dogan to Councillor Brett, Cabinet Member for Community Organisations**

Can the Cabinet Member for Community Organisations inform the Council how many volunteers completed 100 hours volunteering or more to be awarded certificates under the council's volunteering scheme?

**Reply from Councillor Brett:**

I would like to thank the Member for drawing attention to the great work Enfield Council has done in promoting and encouraging volunteering opportunities in the borough.

Since March 2010, the '100 Hours Volunteering' recognition programme, developed and coordinated by the Council's Corporate Voluntary and Community Sector (VCS) Team, has become a centrepiece of our work in this area. The events have been hugely successful and since the programme commenced in 2010 we have been able to celebrate the achievements of 2,340 local volunteers who give their time to support some of our most vulnerable people and worthy causes.

Our commitment to supporting the programme remains as strong as ever and we look forward to recognising the achievements of even more of our local people in the events planned for 2014/2015.

**Question 41 from Councillor Smith to Councillor Oyken, Cabinet Member for Housing & Estate Regeneration**

Following the report at Cabinet on Meridian Water, can he confirm that the Council will be submitting a bid for Meridian Water to become a housing zone following the recent announcement by Mayor Boris Johnson. Can he also inform the Council how he will acquire the necessary land at a reasonable price without using Compulsory Purchase Order (CPO) powers?

**Reply from Councillor Oyken:**

The Council has already submitted a bid for Meridian Water to become a Housing Zone. The first council in London so to do. It is hoped that all councillors will welcome this news.

It is the Council's normal practice to try and secure all necessary land for regeneration purposes through a process of voluntary negotiation, within a framework of appropriate valuations and development appraisals, whatever the location. This often produces very satisfactory outcomes. Should voluntary negotiation prove to be unproductive however, and where there is a case for it, then the Council can and will, use its compulsory purchase powers, as it has clearly done in the past.

**Question 42 from Councillor Erbil to Councillor Bond, Cabinet Member for Environment and Community Safety**

The Council has just been given an extra £350,000 for work on potholes in the Borough. Can the Cabinet Member for Environment and Community Safety, inform the Council why he thinks the Government have done this?

**Reply from Councillor Bond:**

Because the Government recognises the outstanding performance of the London Borough of Enfield in managing its highways network in a very diverse borough.

**Question 43 from Councillor Laban to Councillor Bond, Cabinet Member for Environment and Community Safety**

I understand that the presumption is that the North London Waste Authority (NLWA) will finance and own the proposed new Household Recycling Centre in the east of the borough set out in the Labour Party Manifesto at the election. Please could the Cabinet Member explain this change of direction because previously the Administration turned down the opportunity of the NLWA owning the Barrowell Green site?

**Reply from Councillor Bond:**

Funding arrangements are currently being explored. I would remind Councillor Laban that this is a 4 year manifesto to be delivered in the lifetime of the administration.

**Question 44 from Councillor Maguire to Councillor Oyken, Cabinet Member for Housing and Estate Regeneration**

Could the Cabinet Member for Housing and Estate Regeneration provide us with an update on "right to buy" completions this year?

**Reply from Councillor Oyken:**

In response to the above I am able to advise that we have had a total of 34 sale completions from 1<sup>st</sup> April to 30 June 2014.

The breakdown of these sales were as follows:

Freehold - 7

Leasehold - 27

In addition to the above there are four sales scheduled to complete in July 2014, three of which are leasehold and one freehold.

For comparison in the same period in 2013 there were 16 sales completed whilst sales for the whole of 2013-14 were 100.

**Question 45 from Councillor Laban to Councillor Bond, Cabinet Member for Environment and Community Safety**

Please could the Cabinet Member for Environment set out the plans his department has to remove the algae in the New River from Southbury Road through to Parsonage Lane?

**Reply from Councillor Bond:**

The algae could potentially be removed but it would only be a short-term measure and therefore this would not be a good use of hard working families' money in these austere times.

**Question 46 from Councillor Simon to Councillor Simbodyal, Cabinet Member for Culture, Sport, Youth and Public Health**

Will the Cabinet Member for Culture, Sport, Youth and Public Health inform the Council of the number of people who took part in the night hike on 27 June 2014 and how much money was raised for charity?

**Reply from Councillor Simbodyal:**

The number of people who took part in the night hike this year was 450. This includes 35 people who booked on the night. This year we had a first, Kelly the Guide Dog was our first canine participant! This year's route went east and took in Southbury Road, the Hertford Road and Bury Street. The total amount of money raised won't be known until our partners from the Nightingale Hospice and Chase Farm Hospitals NHS Trust have collected their money but the money collected through entrance means that at least £5000 will be going to charity.

I am also very grateful for the support of Andy Love, MP for Edmonton, who again joined us at the start of the night hike. Alone he raised £920.

**Question 47 from Councillor Laban to Councillor Bond, Cabinet Member for Environment and Community Safety**

There were proposals at the election by the Labour Party that play roads would be introduced. Roads designated as play roads would be closed at times for children to play in. Please could the Cabinet Member for Environment give an approximate date as to when we are likely to hear more about the play roads policy?

**Reply from Councillor Bond:**

The Council is supporting this national initiative and will consider each application on an individual basis. However we have already had our first play road closure.

**Question 48 from Councillor Ulus to Councillor Stafford, Cabinet Member for Finance**

In order to cut costs but without any detriment to the delivery of a service, can the Cabinet Member for Finance advise what action he has taken on behalf Enfield residents to recover council tax debt?

**Reply from Councillor Stafford:**

In order to maintain Enfield's high levels of council tax arrears collection, which in 2012/13 was the 4<sup>th</sup> highest in the country, the Council has agreed an innovative arrears collection project with Agilisys Revenue Collection to pilot their bespoke warehouse recovery management service. This uses the 'PLATO' platform to identify collectable debts, and manage and execute the collection process. This service is widely used in the private sector and is now being piloted in the public sector.

Whilst debt collection (e.g. bailiffs) and credit reference data analysis services (e.g. Experian) are widely available in the private sector this service offers a fully managed service including:

- Automated data cleansing and segmentation between collectable and uncollectable debt using the PLATO system, and
- A fully managed debt collection service for the historic debts, including dealing with customer enquiries direct and identifying opportunities for attachments to earnings and benefits

The pilot is expected to run for 1 year. If it is a success, we will consider extending it.

**Question 49 from Councillor Laban to Councillor Bond, Cabinet Member for Environment and Community Safety**

Would the Cabinet Member for Environment explain in detail what the "Pop and Shop Policy" in the Labour Party Manifesto fully entails?

**Reply from Councillor Bond:**

'Pop and Shop' bays are planned for Enfield Town, Winchmore Hill, Southgate, Ponders End and Enfield Highway. The bays will provide free parking for up to 15 minutes and should be in place before the end of September, subject to completion of the relevant statutory procedures.

**Question 50 from Councillor Levy to Councillor Stafford, Cabinet Member for Finance**

Will the Cabinet Member for Finance inform the Council why Enfield Council has registered as a Fair Trade Borough and what the benefits are?

**Reply from Councillor Stafford:**

Fairtrade is about better prices, decent working conditions, local sustainability, and fair terms of trade for farmers and workers in the developing world. By requiring companies to pay sustainable prices (which must never fall lower than the market price), Fairtrade addresses the injustices of conventional trade, which traditionally discriminates against the poorest, weakest producers. It enables them to improve their position and have more control over their lives.

**Question 51 from Councillor Laban to Councillor Bond, Cabinet Member for Environment and Community Safety**

Please could the Cabinet Member for Environment & Community Safety set out what action to date has been taken place to remove the graffiti on the grade 2 Art Deco factory on Southbury Road and what plans his department has to make sure all the graffiti is removed from this historic building?

**Reply from Councillor Bond:**

The building owners have agreed to remove the graffiti. However, their priority was to remove the squatters which took place via an Interim Possession Order on 6 June 2014. The owners immediately set up 24 hour security and are in the process of securing the entire site. They have requested quotes to undertake graffiti removal and other works. We are at present looking to work with the building owners rather than take enforcement action, however If the graffiti is not removed within a reasonable time we will consider enforcement.

**Question 52 from Councillor Fonyonga to Councillor Taylor, Leader of the Council**

Does the Leader of the Council support the proposals of the Leader of the Labour Party to transfer resources from Central Government to Local Government?

**Reply from Councillor Taylor:**

Yes, unlike the Conservative side I do not see the centralisation, and continuing funding cuts as beneficial to the borough of Enfield. I welcome genuine localism and look forward to a more in touch Labour Government to replace the current Government.

**Question 53 from Councillor Laban to Councillor Bond, Cabinet Member for Environment and Community Safety**

The roundabout on Carterhatch Lane EN1 that has junctions with Linwood Crescent and the David Lloyd Leisure Centre has dried up plants and weeds in the middle of it. This particular roundabout is sponsored. What plans has the Cabinet Member for Environment and Community Safety's department got to tidy this roundabout up to make sure that sponsors get value for money as sponsorship is something his department wishes to expand on as a policy?



**Reply from Councillor Bond:**

The roundabout is due for a maintenance visit at the end of July, which is one of the 3 visits it receives each year. We have had historic problems with establishing plants on this roundabout, and will arrange for any dead plants to be replaced, and weeds removed. The company pays for advertising space only, and any income generated is not ring fenced for maintaining the roundabout.

**Question 54 from Councillor Pite to Councillor Bond, Cabinet Member for Environment and Community Safety**

Will the Cabinet Member for Environment and Community Safety inform the Council what action he has taken in response to residents concern of anti-social behaviour in the Chase Green area?

**Reply from Councillor Bond:**

Enfield Council has introduced a range of measures designed to tackle anti-social behaviour in Chase Green following several complaints from residents.

These included complaints about young people congregating in the area, harassing residents and committing crime such as criminal damage, street drinking and theft which made them feel unsafe.

We have:

- Extended the Dispersal Zone for Enfield Town – until 8th December 2014. Agreed that a mobile CCTV will be installed to deter anti-social behaviour and record any problems.
- The Police and Council funded safer parks teams will be co-ordinating their patrols to increase the police attention to the area.
- Tasked youth workers to the area, offering advice and ideas for other activities for young people as alternatives to hanging around the streets and making a nuisance of themselves.
- Monitored the situation through Joint Tasking.

**Question 55 from Councillor Laban to Councillor Bond, Cabinet Member for Environment and Community Safety**

The consultation charter work being undertaken by the Cabinet Member for Environment and Community Safety's department was brought to the former Sustainability & Living Environment Scrutiny Panel prior to the election. This particular piece of work was welcomed by the community especially the friends of the parks groups due to criticism with community and formal consultation exercises in the past. Please would the cabinet member give an indication to the chamber as to when we are likely to hear further about the consultation charter?

**Reply from Councillor Bond:**

The Regeneration and Environment Department is a Customer Service Excellence accredited department and we know that their services affect every resident, business and visitor in the Borough, and that therefore how we deliver our services is really important to the communities we serve.

I can confirm that work is well underway to produce the consultation charter. We will carry out a public consultation in the autumn and, as advised at the scrutiny panel in January and February this year, which you attended, we expect to present a final version of the charter to Cabinet in early 2015.

**Question 56 from Councillor Hamilton to Councillor Bond, Cabinet Member for Environment and Community Safety**

Can the Cabinet Member for Environment and Community Safety explain why he has agreed for the Council to fund police body-cams to tackle domestic violence?

**Reply from Councillor Bond:**

Enfield Council has provided body-cams for the police for more than a year. These have been used to great effect in recording the scenes of certain crimes, including domestic violence and the impact on the victim and any witnesses to domestic violence, especially children.

The police maintain that this has increased the number of guilty pleas, which in turn does not perpetuate the ordeal of the victim and reduces the costs of criminal proceedings.

Since the pilot in Enfield, the Metropolitan Police Service has of course decided to make cameras available to officers in many more situations. They have also been found to reduce the incidents of aggression towards officers and provide an irrefutable record of each encounter.

**Question 57 from Councillor R Hayward to Councillor Sitkin, Cabinet Member for Economic Development**

Would the Cabinet Member for Economic Development inform the chamber when the market gardening business plan will be finished?

The market gardening project has been financed via a grant from the Mayor's Regeneration Fund with match funding from LBE. Please could the Cabinet Member provide a full break down of the money spent to date on this project including costs that the borough has incurred as well as tasks financed by the Mayoral Grant?

The Mayoral decision in relation to the market gardening scheme sets out the project aims. This document states that LBE as part of its feasibility study/business plan has to identify sites that make up at least 50 with the scalability of going up to 250 acres worth of land for food production. Would the Cabinet Member explain where his department has identified these sites as part of the drafting of the business plan?

The current community growing scheme that includes sales of the produce grown (the vegetable box scheme) is not at the moment breaking even. Would the Cabinet Member explain when his department expects it to?

**Reply from Councillor Sitkin:**

Garden Enfield, the London Borough of Enfield's market gardening project, aims to build on Enfield's food growing heritage and help create hundreds of jobs by growing, processing and marketing food from the local area, with both a commercial and community perspective.

A business plan is in preparation, to inform the development of possible future commercial growing in Enfield. This plan will examine the viability of commercial production alongside consideration of the wider direct and indirect impacts and in relation to the horticulture sector supply chain. Appropriate land and property consultants have been commissioned to undertake market analysis, which will inform the final business plan.

Market gardening costs for 2013-14 amounted to £258,000, the lion's share of which came from the Greater London Authority (GLA). This funding was used to progress each strand of the programme, which has included:

- Forward investment to secure staffing, land preparation and equipment on 5 acres of land at Forty Hall Farm, to establish the community growing vegetable box scheme. The box scheme is being funded through GLA grant, as well as sales. Contrary to Councillor Hayward's assertion, in 2013-14 the account was in surplus.
- The development of a business plan for the Enfield Veg Company to enter into an appropriate legal entity as a community food project.
- A schools co-ordinator and equipment to enable 17 primary schools to become food growing schools, and involving 270 local school children.
- There has been a search to identify potential opportunities for commercial growing. Acquisition of appropriate land parcels will be subject to the usual process of due diligence.
- Marketing and promotional activities have included development of a dedicated website to promote the project, the City Hall Garden Enfield event seeking further GLA support for the project, etc.

**Question 58 from Councillor Savva to Councillor Sitkin, Cabinet Member for Economic Development**

Will the Cabinet Member for Economic Development inform the Council of how he, on behalf of the Council, is promoting networking of small businesses in the borough and why this is of benefit?

**Reply from Councillor Sitkin:**

In your role as an Associate Cabinet Member I can see why you consider this an important issue to raise.

The Enfield Expo event on 10 July 2014 (described in response to Question 14 above) is designed to stimulate networking of small businesses in the borough. The success of this event will be evaluated to assess its benefit to the business community and whether it should become a regular event.

The business arm of the Economic Development Service commissions the North London Chamber of Commerce and the Enfield Borough Retailers Association to deliver a range of services designed to support business both large and small across the borough.

These services include:

- running sector-based boards which bring businesses in the same sector together to network and discuss issues of common concern such as workforce development, business planning and logistics,
- maintaining a business directory,
- managing empty units in town centres,
- supporting recruitment and retention issues,
- supporting initiatives on Enfield's industrial estates with the Industrial Estates Manager,
- acting as a conduit between the Council and businesses.

The Council also supports Enterprise Enfield, the borough's enterprise agency to deliver a bespoke business support and advice service and includes hosting events such as the annual awards evening to showcase business success in a range of categories.

A vibrant network of small businesses has the capacity to stimulate growth and prosperity. An economy comprising a variety of businesses across different sectors can offer a greater number of employment options to local residents, helping to create a more vibrant local economy and address issues of social cohesion and worklessness.

**Question 59 from Councillor Chamberlain to Councillor Bond, Cabinet Member for Environment & Community Safety**

Firstly does the Cabinet member take public consultation for Traffic Management Orders (TMOs) seriously?

Secondly can he explain why the Council has already incurred expenditure on work for the proposed zebra crossing at the Bury Street West / Little Bury Street junction, which I understand includes installing three black and white posts, with four illuminated zebra crossing amber globes, and power supplies for the latter, prior to approving a Traffic Management Order which would provide the legal authorisation for this pedestrian crossing.

**Reply from Councillor Bond:**

The construction of the pedestrian refuge island in Bury Street West (which does not require a TMO) requires the provision of illumination which in turn requires a power supply. For efficiency reasons, while providing illumination for the pedestrian refuge

island, the lighting contractor also erected the belisha beacons but in the very unlikely event that objections to the zebra crossing public notice are received and upheld, they can be easily removed.

**Question 60 from Councillor Chibah to Councillor Simbodyal, Cabinet Member for Culture, Sport, and Youth & Public Health**

Can the Cabinet Member for Culture, Sport, and Youth & Public Health provide an update on recent activities and events for the public at Forty Hall?"

**Reply from Councillor Simbodyal:**

The spring and summer season at Forty Hall & Estate has been well received. The programme started in March and has included a range of activities. These include walks and talks which show visitors how the parkland and the Hall fit together and to introduce them to the history.

Recent Exhibitions have included:-

- The Edmonton Camera Club Photography exhibition where visitors voted for their favourite picture
- Local landscape Artist Gillian Beagley, presented a collection of paintings of the landscape through the seasons
- My Garden Trilogy by E A Bowles: Centenary of a Garden Classic – is a display of paintings and writings from the famous local plantsman E A Bowles we are working in partnership with Myddelton House (Lee Valley Regional Park Authority), and the E A Bowles Society.
- Mummers, Maypoles and Milkmaids – a photographic exhibition explaining some of the wonderfully strange traditions, rituals, and festivals that take place throughout the country – in partnership with the Horniman Museum in South London.

Services for children and families:-

- Storytelling workshops have taken place for young families and grandparents
- Play schemes at the hall are very popular every school holiday. The estate gained Ofsted registration last year and the play schemes are delivered in partnership with the Play Service.

Family friendly events:-

- Come a Maying in May attracted thousands to celebrate the coming of spring through dancing, music, mask making, weaving and other creative activities.
- Late June we saw the first major civil war re-enactment event which drew 2,600 visitors to the hall and the park. The re-enactment society are local people – Enfield's Sir Marmaduke Rawdon's Regiment of Foote!

We have also hosted a number of weddings and conferences at the hall.

**Question 61 from Councillor Chamberlain to Councillor Bond, Cabinet Member for Environment & Community Safety**

What is the complete and broken down costs of the changes in the Little Bury Street area, including those set out in my last question (Question 59 above)?

**Reply from Councillor Bond:**

The phase 1 traffic mitigation measures for the expansion of Edmonton County School, including improvements to the Little Bury Street / Bury Street West junction and the zebra crossing, will cost £50,000. Phase 2, which will include a 20 mph zone, speed tables, electronic signs and footway reconstruction is estimated at £200,000.

**Question 62 from Councillor J Charalambous to Councillor Stafford, Cabinet Member for Finance**

With reference to the electronic devices (iPads, laptops and smartphones) issued (or intended to be issued) to all Councillors since the election, could the Cabinet Member for Finance confirm the actual and budgeted:

- 1) purchase cost for all devices;
- 2) setup cost for all devices;
- 3) annual cost for all data and mobile phone contracts for all devices.

**Reply from Councillor Stafford:**

- 1) £35,378 Device costs

Windows 7 Laptop (£602 \*4) £2,408  
Nokia 520 (£99 \*51) £5,049  
iPad (£461 \*59) £27,199  
iPad printers (£361 \*2) £722

- 2) £15,071.56

10 project management days  
14.4 desktop engineers' days

- 3) £16,692 Ongoing cost per annum – no increased cost these are the same for the new equipment as they were for the old equipment

Windows 7 Laptop (£128 \*4) £512  
Nokia 520 (£72 \*51) £3,672  
iPad (£128 \*59) + (£84 \*59) £12,508

I believe the figure for agenda printing and associated papers for Governance and Scrutiny adds up to approximately £18k per annum added to the £20k per annum saved by the removal of the courier service.

The payback for this initiative is therefore between 2 and 3 years. There are also unquantifiable benefits, such as enabling councillors to work easily away from the civic centre, and when with residents.

**Question 63 from Councillor Lavender to Councillor Oyken, Cabinet Member for Housing & Estate Regeneration**

Would Councillor Oyken please confirm how much grant the council is entitled to for each new home developed in the borough pursuant to the New Homes Bonus?

Given the delays in the development of Meridian Water and sites under the council's ownership such as Lavender Hill, Forty Hill, Parsonage Lane, will Councillor Oyken inform the council what actions he has taken or arguments he has raised with his colleagues and officers to accelerate the development of these sites?

**Reply from Councillor Oyken:**

The New Homes Bonus is a grant paid by central government to local councils for increasing the number of homes and their use. It is based on the amount of extra council tax revenue raised for new-build homes, conversions and long-term empty homes brought back into use. There is also an extra payment for providing affordable homes.

Payments for each eligible property are paid for six years and are calculated per home in terms of the national average council tax band for that home. A flat rate of £350 per year is also paid for each affordable home delivered. Each net new home (excluding the bonus for affordable housing) is worth approximately £1000. The figure will change depending on which Council Band it falls into eg: 2014/15 Band D £1,455.60.

This is a bit rich after the Conservative Coalition Government's abject and total failure to deliver a strategic and coherent housing building strategy for Londoners. This has left many young Londoners unable to get a foot on the housing ladder. Similarly the previous Conservative administration did little for aspiring house owners in Enfield. The sites referred to will shortly produce new quality housing for our residents.

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**Use of the Council's urgency processes involving a waiver of the call in process, which have been agreed following the last update presented to Council on 27 November 2013.**

Council is asked to note the decisions taken and the reasons for urgency.

- 1. Decision (Waiver of Call in):** Addendum report for: External wall installation, roof replacement/insulation upgrade, window replacement, external structural repairs and associated works to the Exeter Road Estate (Ashcombe House, Honiton House, Newton House and Tiverton House) Enfield EN3 7TT and to Welch House and Woolpack House, Enfield EN3 6UX

**1.1 Reason for Urgency:**

The Cabinet Member for Housing approved a portfolio decision (3 April 2014) to agree the contract for external wall installation, roof replacement/insulation upgrade, window replacement, external structural repairs and associated works to the Exeter Road Estate (Ashcombe House, Honiton House, Newton House and Tiverton House) Enfield EN3 7TT and to Welch House and Woolpack House, Enfield EN3 6UX.

Approval of the decision, under the "Waiver of Call-in" urgency procedure (involving the waiving of the five day call-in period) was sought to facilitate the completion of this contract by Friday 4 April 2014 due to uncertainty in the market which had caused energy providers to withdraw from agreements at the last minute, with many local authorities.

The use of the "Waiver of Call in" urgency procedure was approved by the Chair of the Overview & Scrutiny Committee on 2 April 2014.

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